Application: New Dawn Charter High School

Sara Asmussen - sasmussen@ndchsbrooklyn.org
2024-2025 Annual Report

Summary

ID: 0000000256
Last submitted: Nov 3 2025 12:07 PM (EST)

Entry 1 – School Information and Cover Page

Completed - Oct 30 2025

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2025)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

New Dawn Charter High School

b. Unofficial or Popular School Name

New Dawn Brooklyn

c. CHARTER AUTHORIZER (As of June 30th, 2025)

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

New York City Community School District #15

e. Date of Approved Initial Charter

Sep 13 2011

f. Date School First Opened for Instruction

Sep 6 2012

g. Approved School Mission

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

New Dawn Charter High School will provide over-aged and under-credited students 15 - 21 years of age, including those who are English Language Learners and those with special needs, the opportunity to return to school and obtain a high school diploma through a rigorous NYSED standards-based education program. Within the framework of the education program, three programs will be offered: 1) Interventions for those with fewer than 11 credits, and for those with 11 or more credits: 2) Internships in the community and 3) College enrollment.

h. Approved Key Design Elements

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

KDE 1 Curriculum and Instruction: 1) a literacy-rich general education program; 2) full inclusion special needs program; 3) full inclusion ELL program; 4) an intensive 9th-grade intervention program for students with fewer than11 credits; 5) balanced instruction integrated into the workshop model; and 6) an integrated, overarching school-wide curriculum aligned NYSED standards, including Common Core.

KDE 2 Social/Emotional Growth: 1) daily advisories to address social-emotional needs; 2) a mentoring program for all students; 3) integration of a PBIS program; and 4) an individualized, differentiated, progressive Discipline Policy that allows students learning opportunities around behaviors.

KDE 3 Internship Program: 1) an internship program where students with more than 11 credits work in the community; 2) seminar sessions aligned to CDOS and content area courses resulting in a college-level research paper; 3) development of a career portfolio; 4) instruction on appropriate "soft" work skills; and 5) alignment to Advisory and content classes.

KDE 4 College Readiness Program: 1) an intensive course preparing for college; 2) assistance with the completion of college application packets; 3) assistance with financial aid packets; 4) counseling on next career/college steps;5) PSAT/SAT prep and test administration; 6) college campus visits; and 7) support after graduation to stay in college.

KDE 5 Operational Practices: 1) longer school year; 2) longer school day; 3) digitalized curriculum and aligned lesson planning abilities; 4) staff compensation based on HEDI scores and student performance outcomes; and 5)a data culture based on the School Improvement Engine for all areas of the school.

KDE 6 Professional Development and Staff Growth: 1) daily common planning time and professional development;2) regularly embedded professional development in the content classrooms; 3) using data to inform instruction; 4) professional development in Danielson Classroom Observations; 5) PLC Coaching; 6) Peer Review; 7) Instructional Rounds in house and with other schools; 8) access to other schools for shared support; and 9) Facilitative Leadership opportunities within the school.

i. School Website Address

https://www.ndchsbrooklyn.org/

j. Authorized Charter Enrollment for 2024-2025 School Year

350

k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment

334

l. Grades Served

Grades served during the 2024-2025 school year (exclude Pre-K program students):

Responses Selected:

9
10
11
12

m. Charter Management Organization/Educational Management Organization

Do you have a Charter Management Organization?

Yes

m1. Charter Management Organization Name

Include required contact information (email address and telephone number) below.

New Dawn Charter Schools

m2. Charter Management Organization Email Address

sasmussen@ndchsbrooklyn.org

m3. Charter Management Organization Phone Number

347-505-9102

FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased **to educate students**

Will the school maintain or operate multiple sites in 2025-2026?

	No, just one site.

School Site 1 (Primary)

n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	242 Hoyt Street, Brooklyn, NY 11217	3475059101	New York City Community School District #15	9-12	9-12	No

n1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Donna Lobato	Principal	347-505-9101	347-505-9102	dlobato@ndchsbrooklyn.org
Operational Leader	Sara Asmussen	ED	347-505-9102	347-505-9101	sasmussen@ndchabrooklyn.org
Compliance Contact	Nazli Flores	Dir of SS	347-505-9101	347-505-9102	nflores@ndchsbrooklyn.org
Complaint Contact	Sara Asmussen	ED	347-505-9102	347-505-9101	sasmussen@ndchsbrooklyn.org
DASA Coordinator	Rudy Asher	Dean	347-505-9101	347-505-9102	rasher@ndchsbrooklyn.org
Phone Contact for After Hours Emergencies	Jose Obregon	Dir of Operations	347-505-9101	347-213-1292	jobregon@ndchsbrooklyn.org

n1b. Is site 1 in public space or in private space?

Private Space

n1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

n1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2025.

Fire inspection certificates must be updated annually. For the upcoming school year 2025-2026, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2025 submission of the Annual Report and the November 3 Annual Report submission, please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 3, 2025.

Site 1 Certificate of Occupancy (COO)

NDCHS TCO.pdf

Filename: NDCHS TCO.pdf.pdf **Size:** 953.6 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

242 HOYT STREET Fire Inspection.pdf

Filename: 242 HOYT STREET Fire Inspection.pdf.pdf **Size:** 337.6 kB

o. List of owned, rented, or leased facilities <u>not used</u> to educate students and the purpose of each.

Separate by semi-colon (;)

None

p1. Total Number of School Calendar Days

217

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2025	57
August 2025	42
September 2025	105
October 2025	117
November 2025	97
December 2025	97
January 2026	111
February 2026	88
March 2026	123
April 2026	88
May 2026	111
June 2026	111

CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR

q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school’s board of trustees’ by-laws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

No

ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Sara M. Asmussen
Position	Executive Director
Phone/Extension	347-505-9102
Email	(No response)

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the NYSED CSO Fingerprint Clearance Oct 2019 Memo. Click **YES** to agree.

Responses Selected:

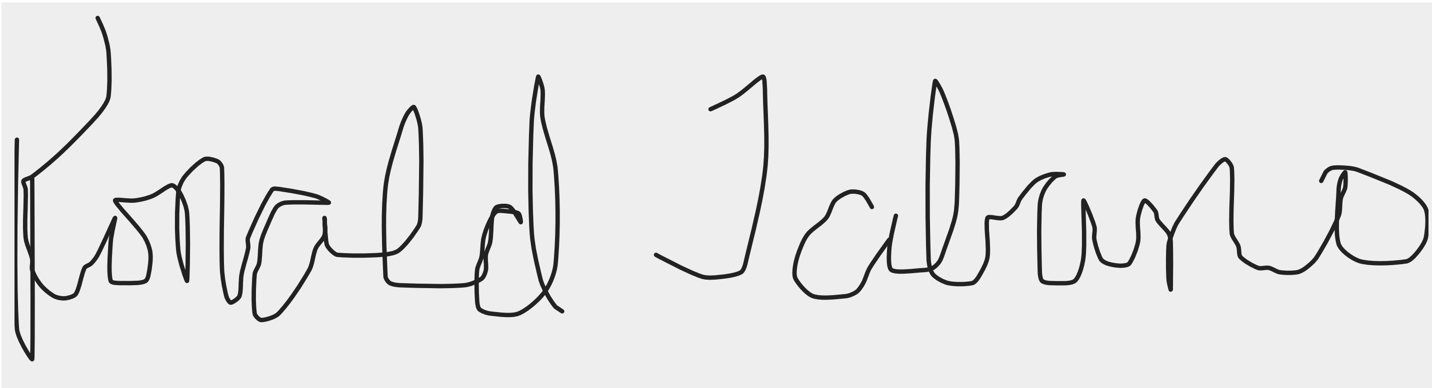
Yes

Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Jul 22 2025

Thank you. 

Entry 2 – Links to Critical Documents on School Website

Completed - Oct 30 2025

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);[1]
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.[2] Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building-level safety plan (as per the July 2023 Emergency Response Plan Memo – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: New Dawn Charter High School

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

New York State Report Card

Emergency Response Plan Memo

NYSED Subject Matter List

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	https://www.ndchsbrooklyn.org/parents_and_families_page
2. Board meeting notices, agendas, and documents, including board meeting minutes	https://www.newdawncharterschools.org/board_of_trustees
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	https://www.ndchsbrooklyn.org/parents_and_families_page
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.ndchsbrooklyn.org/parents_and_families_page
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.ndchsbrooklyn.org/policy
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	https://www.ndchsbrooklyn.org/parents_and_families_page
6. Authorizer-approved FOIL Policy	https://echalk-slate-prod.s3.amazonaws.com/private/districts/81887/site/fileLinks/1cf04d44-b2d4-467f-9f58-2a6f663b94bd?

	AWSAccessKeyId=AKIAJSZKIBPXGFLSZTYQ&Expires=2005426677&response-cache-control=private%2C%20max-age%3D31536000&response-content-disposition=%3Bfilename%3D%22Subject%2520List%2520of%2520FOIL%2520Records.pdf%22&response-content-type=application%2Fpdf&Signature=a4NCgE6Zm2TfrK3WfM2YibOepV8%3D
7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)	https://www.newdawncharterschools.org/public_reporting_and_policies

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.

Thank you. 

Entry 3 – Board of Trustees Membership Table

Completed - Oct 30 2025

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE**, and **BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2024-2025 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2024-2025
1	Ronald Tabano	rtabano@jvlwildcat.org	Chair	Audit, Executive, Finance	Yes	13	07/01/2024	6/30/2025	11
2	Katharine Urbati	urbati@gmail.com	Treasurer	Audit, Executive, Finance	Yes	7	07/01/2024	6/30/2025	11
3	Brian Baer	brianbaer@theelevatedstudio.com	Secretary	Executive	Yes	5	07/01/2025	6/30/2026	11
4	Dan Lewis	dlewobx@gmail.com	Trustee/ Member	Executive	Yes	2	07/01/2024	6/30/2025	6
5	Jeffrey Casio	jcasio@mcbankny.com	Vice Chair	Executive, Finance	Yes	1	12/01/2024	6/30/2025	7
6	Jan sun	tjsyzt@gmail.com	Trustee/ Member	Executive, Finance	Yes	7	07/01/2024	3/25/2025	9
7									
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2024-2025

12

3. Number of board meetings scheduled for the 2025-2026 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	5
b. Total number of Voting Members added during the 2024-2025 school year	1
c. Total number of Voting Members who left the board during 2024-2025 school year	1
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	5
e. Board members attending 8 or fewer meetings during 2024-2025	2 (one joined in Dec)

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	0
b. Total number of Non-Voting Members added during the 2024-2025 school year	0
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	0
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	0

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Oct 30 2025

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee Disclosure of Financial Interest Form due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

J Casio Disclosure

Filename: J Casio Disclosure.pdf **Size:** 526.6 kB

K Urbati Disclosure

Filename: K Urbati Disclosure.pdf **Size:** 512.4 kB

R Tabano Disclosure

Filename: R Tabano Disclosure.pdf **Size:** 512.4 kB

J Sun Disclosure

Filename: J Sun Disclosure.pdf **Size:** 1.7 MB

B Baer Disclosure

Filename: B Baer Disclosure.pdf **Size:** 515.5 kB

D Lewis Disclosure

Filename: D Lewis Disclosure.pdf **Size:** 1.7 MB

Entry 5 – Board Meeting Minutes

Completed - Oct 30 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

July 2024 Board Minutes

Filename: July 2024 Board Minutes.pdf **Size:** 169.8 kB

September 2024 Board Minutes

Filename: September 2024 Board Minutes.pdf **Size:** 157.0 kB

October 2024 Board Minutes

Filename: October 2024 Board Minutes.pdf **Size:** 204.2 kB

November 2024 Board Minutes

Filename: November 2024 Board Minutes.pdf **Size:** 491.5 kB

December 2024 Board Minutes

Filename: December 2024 Board Minutes.pdf **Size:** 186.0 kB

January 2025 Board Minutes

Filename: January 2025 Board Minutes.pdf **Size:** 493.5 kB

August 2024 Board Minutes FINAL

Filename: August 2024 Board Minutes FINAL.pdf **Size:** 220.6 kB

February 2025 Board Minutes

Filename: February 2025 Board Minutes.pdf **Size:** 174.9 kB

March 2025 Board Minutes

Filename: March 2025 Board Minutes.pdf **Size:** 178.6 kB

April 2025 Board Minutes

Filename: April 2025 Board Minutes.pdf **Size:** 491.7 kB

May 2025 Board Minutes

Filename: May 2025 Board Minutes.pdf **Size:** 253.4 kB

June 2025 Board Minutes

Filename: June 2025 Board Minutes.pdf **Size:** 190.4 kB

Entry 6 – Enrollment & Retention

Completed - Oct 30 2025

Instructions

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	As always, transfer schools in general tend to have more SWD than surrounding district schools. This is a strong area for us and we will continue to work with CSE and other organizations in the community (including district schools)to recruit IEP students. According to NYSED for the most current data 2023-2024, District 15 had a SPED rate of 21.8% for all high schools. NDCHS rate for 2023-2024 was 38%.	We will continue with our recruitment efforts as before. We always recruit many more SWD students than the district. We will continue to take students from District 75. We believe our high SPED enrollment is an indication of our good faith efforts to enroll students in this group.
English Language Learners	We will continue our work with contacts in the community that work with groups that reach out to immigrant groups. District 15 does not have a large percentage of ELL students, particularly those new to the country. ND has become known for enrolling students who have limited English abilities so our numbers have increased over the last year. According to the latest date from NYSED (2023-2024) for high schools (our numbers should be compared to high schools only and not the entire district, CSD 15 is well known for teaching children in elementary school how to speak English) the percentage ELL for District 15 was 1.3% and we had an ELL population of 7% for the 2023-2024 school year according to NYSED. However, if you look at ATS and all the students we served (not just those on BEDS day) our percentage is 21.6% well above the district high schools.	We will continue with our outreach efforts with groups serving immigrant youth. Further, we will continue to focus on those communities where ELL students are most likely to reside.

Economically Disadvantaged	ED students are generally overrepresented in transfer school populations as well. The most current data for high schools in District 15, according to NYSED for 23-24, is 76.6% ED. Our ED population was at 93%.	Clearly, our strategies are working and we will continue with our normal reach out strategies from the previous year. Our focus will be on all students completing lunch forms, as non-completion decreases our rate of students classified as ED.

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	We continue to retain many of our Students with Disabilities. We work with CSE, as well as conduct our regular outreach efforts. Our progressive discipline policy also allows SWD to transition to the school culture and climate. We will continue with our efforts as described.	We will continue to provide students with services on their IEPs and will continue to build on our efforts, as this has proven to be successful without punitive measures which ultimately drive students out of school.
English Language Learners	This year the political climate significantly impacted the attendance of our ELL students. Due to the fear of ICE rounding up students and the constant broadcasting of the Adam's administration supporting ICE in entering schools, we have many students who were afraid to come to school. This year, ELL students made up (Brooklyn: 21%; Queens: 28.6%) of the student body. Once they were threatened with mass deportation, many stopped coming to school. To alleviate some concerns, we instituted a number of measures to make it more safe for students to come to school: 1. We hardened our buildings with signs that stated we were private property, and the public was not welcomed. 2. We changed several door locks so that no one could access the student spaces. 3. Members of the staff attended meetings in the community focused on how to help students who might be a target of ICE. 4. We met with parents and distributed a Guidebook for	We will continue to attend meetings held in the community about immigration. We will continue the plan from the prior year, adding items as we learn more or the climate changes.

	Immigrants as well as cards explaining your rights and what to say if you were ever confronted with an ICE agent. 5. We practiced specific ICE lockdowns at the school. 6. We identified staff, speaking a total of 4 other languages, and trained them specifically. 7. We developed plans with parents who refused to send their students to school due to fear to ensure that students would not fall behind. 8. This year we completely redid our ELL program. We now have hours of English instruction for those students who speak limited English, as well as classes focused on writing and speaking. Further, we set up an ELL ELA Regents class for those students with over 44 credits and all their Regents passed but ELA. We hired an additional ELL teacher to meet the demands of the new program. We worked closely with an ELL consultant to ensure we were implementing the most effective and appropriate ELL strategies into all content areas.	
Economically Disadvantaged	After the pandemic we hired an Outreach Team to work at both New Dawn schools and actively be in the community 4 days a week contacting students who are "long-term absent" and then work one day a week with staff at the schools. One counseloris assigned to those students who are LTA, again withthe focus of getting them to return to school. She works closely with the Outreach Team. Counselors worked with students on the phone and on Zoom to address	We will continue with the outreach team, increasing our home visits to retain our economically disadvantaged students, which we consider to be the entire school. The counselorwill continue to track students for truancy and will work with the Parent Coordinator as well as Dean of Schools to work with all students. For the upcoming year, we are adding a counselor to work directly in the community.

	their needs. Working closely with the Outreach Team, we set up an outreach committee to over see strategies to identify those students who needed home visits.	

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Oct 30 2025

Instructions

Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers**. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers**. See NYSED memorandum dated October 1, 2019 at NYSED CSO Employee Clearance and Fingerprint Memo or visit the NYSED website at Who Must Be Fingerprinted Charts for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Oct 30 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Upload the school's current approved **2024-2025 Organization Chart.** The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

NDCS Org Chart

Filename: NDCS Org Chart.pdf **Size:** 90.3 kB

Entry 9 – School Calendar

Completed - Oct 30 2025

Instructions

Required of ALL Charter Schools

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

School calendars must meet the minimum instructional requirements as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are also required to submit **school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month**. **Schools must use a calendar format and ensure there is a monthly tally of instructional days**.

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:

School Calendar 2025-2026

Filename: School Calendar 2025-2026.pdf **Size:** 185.5 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Oct 30 2025

INSTRUCTIONS

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel Faculty/Staff Roster Template and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer **NOTE: MUST BE DONE FIRST**	**Select** your school's authorizer from the **drop-down list first**, before completing the roster.
School Name and Institution ID	**Select** your school's name from the **drop-down list**.
Faculty/Staff First Name	Enter the **first name** of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the **last name** of the Faculty/Staff person.
TEACH ID	Enter the **7-digit TEACH ID** for the Faculty/Staff person; **verify the TEACH ID is correctly entered**.
Role at the School / Network	**Select** the best choice of role of the Faculty/Staff person from the **drop-down list**.
Total Years Experience in this Role	Enter **the number of years** of experience the Faculty/Staff person has **in the role selected**.
CPR/AED Certification Status	**Select** the appropriate choice from the **drop-down list**.
Hire Date at the School / Network	Enter **the date** that the Faculty/Staff person was **hired at the school/network**.
Start Date at the School / Network	Enter **the date** that the Faculty/Staff person actually **began employment at this school/network**.
Date Employee Separated from Service (if applicable)	Enter **the date** that the Faculty/Staff person **separated from service at the school/network**.
Certification Status / Out-of-Certification Justification	**Select** the appropriate choice from the **drop-down list**.

FOR TEACHERS ONLY: Choose Subject Taught	**Select** the appropriate choice from the **drop-down list**.
FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science	**Select** the appropriate choice from the **drop-down list**.
Notes	Optional

NDHCS Staff Template FINAL

Filename: NDHCS Staff Template FINAL.xlsx **Size:** 26.9 kB

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Completed - Oct 30 2025

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2025**.

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

Responses Selected:

Complete Provided Goals Tables

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 3, 2025.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE-authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 3, 2025.**

2024-2025 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	(Benchmark 1) Regents Goal #1:Each year 75% of the students who take the NYSED ELA Regents Exam will score 65 or higher (any student) or 55-64 (SWD with safety net allowance on IEP) by August.	NYSED Common Core Regents Exam	Not Met	Jan 25 = 26 took the test and 15 passed for 57.7%. June 25 = 43 students took the test and 27 passed for 62.8%. August 25 = 24 took the test and 10 passed for 41.7%. Total for 2025 = 93 took the test and 52 passed for 55.9% pass rate. Of the 93 who took the test, 29 were SPED (31.2%), 41 were ELL (44.1%), and 23 were general ed (24.7%) SPED continues to do well, the issue here is the ELL students who are not able to pass the exam. Only 24.3% were able to pass. We are again looking at our ELL program and

				revamping with the help of outside consultants.
Academic Goal 2	Academic Goal 2 (Benchmark 1) Regents Goal #2: Each year 75% of the students who take the NYSED Algebra Regents Exam will score 65 or higher (any student) or 55-64 (SWD with safety net allowance on IEP)by August.	NYSED Algebra Common Core Regents Exam	Not Met	Jan 25 = 30 took the test and 7 passed for 23.3%. June 25 = 38 students took the test and 18 passed for 47.4%. August 25 = 12 took the test and 4 passed for 33.3%. Total for 2025 = 80 took the test and 29 passed for 36.3% pass rate. Of the 80 who took the test, 27 were SPED (33.8%), 17 were ELL (21.3%), and 36 were general ed (45%). All groups of students are still struggling with math. We are again looking at our math program, as well as other math interventions, and revamping with the

				help of outside consultants.
Academic Goal 3	Academic Goal 3 Each year 75% of the students who take the NYSED Living Environment Regents Exam will score 65 or higher (any student) or 55-64 (SWD with safety net allowance on IEP) by August.	NYSED Living Environment Regents Exam NYSED Biology Regents Exam	Met	Living Environment Jan 25 = 26 took the test and 19 passed for 73.1%. June 25 = 42 students took the test and 35 passed for 83.3%. August 25 = 13 took the test and 11 passed for 84.6%. Total for 2025 = 81 took the test and 65 passed for 80.2% pass rate. Of the 81 who took the test, 25 were SPED (30.9%), 21 were ELL (25.9%), and 35 were general ed (43.2%). Biology June 25 = 41 took the test and 34 passed for 82.9%.
Academic Goal 4	Academic Goal 4 (Benchmark 1) Regents Goal #4: Each year 75% of	NYSED US History & Government Regents Exam	Met	Jan 25 = 23 took the test and 19 passed for 82.6%.

	the students who take the NYSED US History & Government Regents Exam will score 65 or higher (any student) or 55-64 (SWD with safety net allowance on IEP) by August.			June 25 = 42 students took the test and 34 passed for 81%. August 25 = 10 took the test and 10 passed for 100%. Total for 2025 = 75 took the test and 63 passed for 84% pass rate. Of the 75 who took the test, 11 were SPED (14.7%), 21 were ELL (28%), and 43 were general ed (57.3%).
Academic Goal 5	Academic Goal 5 (Benchmark 1) Regents Goal #5:Each year 75% of the students who take the NYSED Global History &Geography Regents Exam will score 65 or higher (any student) or 55-64 (SWD with safety net allowance on IEP) by August.	NYSED Global History & Regents Exam	Met	Jan 25 = 15 took the test and 12 passed for 80%. June 25 = 31 students took the test and 25 passed for 80.6%. August 25 = 7 took the test and 6 passed for 85.7%. Total for 2025 = 53 took the test and 43 passed for 81.1% pass rate. Of the 53 who took the test, 15 were SPED (28.3%), 10 were ELL (18.7%), and 28 were general ed (52.8%).
Academic Goal 6	Academic Goal 6 (Benchmark 1) Comparison Goal	NYC DOE School Quality Snapshot for Transfer Schools	Unable to Assess	Will do when latest School Quality

	NYC DOE School Quality Snapshot for Transfer Schools will indicate that New Dawn achieves a fair or higher on all measures.			Snapshot is released.
Academic Goal 7	Academic Goal 7 (Benchmark 1): Graduation Goal #1: At least 55% of the 9th grade cohort will graduate by Year 6.	School, NYC DOE, & NYSED records.	Unable to Assess	
Academic Goal 8	Academic Goal 8 (Benchmark 1): Graduation Goal #2: At least 65% of the students who are identified as having 33 credits in September will graduate by August.	School Records	Met	69.4% of students identified as seniors in September graduated.
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

2. ORGANIZATION GOALS

2024-2025 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Org Goal 1 (Benchmark 2) Teaching & Learning Goal #1: All teachers will be evaluated over time on the Danielson Rubric and will show growth. Those teachers already scoring at levels 3 and/or 4 at pre-observation will remain at that level.	Danielson Classroom Observation Rubric	Met	
Org Goal 2	Org Goal 2 (Benchmark 3) Culture Goal #1: Annually 85% of the parents who respond to the NYCDOE Survey will be satisfied with the school and the quality of the school.	NYC DOE School Survey	Unable to Assess	Not released yet.
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				

Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

3. FINANCIAL GOALS

2024-2025 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Financial Goal 1 (Benchmark 4) Financial Goal #1: New Dawn will exceed annual budget targets each fiscal year resulting in a balanced budget.	Unaudited and Audited Financial Statements	Met	
Financial Goal 2	Financial Goal 2 (Benchmark 4) Financial Goal #2: Budgets will be submitted annually to the appropriate agencies and authorities in a timely fashion.	Budgets are submitted to NYSED and the NDCS Board of Trustees for Approval	Met	
Financial Goal 3	Financial Goal 3 (Benchmark 5) Financial Goal #3: The external audit conducted every year will result in no major findings.	Auditors Recommendation Letter	Met	This is for 2023-2024 year, due November 2024.
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 12 – Audited Financial Statements

Completed - Oct 30 2025

Required of ALL Charter Schools

ALL charter schools must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025.** The statements, the independent auditor's report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

ALL SUNY-authorized charter schools must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

NDCS Audit 2025

Filename: NDCS Audit 2025.pdf **Size:** 3.9 MB

Entry 12a – Audited Financial Report Template (BOR)

Completed - Nov 3 2025

Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" from the portal or the Annual Reports webpage and complete it using the audited financial statements. Upload the completed file **no later than 11:59 PM on November 3, 2025.**

Do not add rows or columns to the template in order to match the format of the financial statements. Use only the existing fields and combine any additional entries into the "other" fields throughout the template. For education corporations operating more than one school, complete one template at the education corporation level and submit the same template for each of the schools operated by the education corporation.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

NDCS - FY 2024-25 Audited Financial Report - NYSED Template

Filename: NDCS - FY 2024-25 Audited Financial Report - NYSED Template.xlsx **Size:** 76.0 kB

Entry 12b – Additional Financial Documents

Completed - Oct 30 2025

Regents, NYCDOE, and Buffalo BOE-authorized schools must upload financial documents and submit **no later than 11:59 PM on November 3, 2025**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a "Federal Single Audit was not required because the school did not expend federal funds of more than the $750,000 Threshold.")

1. Advisory and/or Management Letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

NDCS Audit Letter 2025

Filename: NDCS Audit Letter 2025.pdf **Size:** 146.8 kB

Entry 12c – Financial Contact Information

Completed - Oct 30 2025

Regents, NYCDOE, and Buffalo BOE-authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025**.

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Steve Ramkissoon	sramkissoon@ndchsbrooklyn.org	347-505-9101

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Joseph Albano	jalbano@saxllp.com	212-268-2802	3

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	Accounting Solutions NYC	Digant Bahl	241 West 37th Street, Suite 1207, NY, NY 10018	dbahl@asnyinc.com	917-620-9702	13

Entry 13 – Fiscal Year 2025-2026 Budget

Completed - Oct 30 2025

SUNY-authorized charter schools are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

Regents, NYCDOE, and Buffalo BOE-authorized charter schools are required to download the budget template from the portal or the Annual Reports webpage and complete it. Upload the completed template **no later than 11:59 PM on November 3, 2025**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

FY25-26 Budget - FINAL

Filename: FY25-26 Budget - FINAL.xlsx **Size:** 226.7 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Jeffrey Casio

Name of Charter School Education Corporation:
New Dawn Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[X] **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[X] **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

3474199841

Business Address:

1431 Broadway Ground Floor

E-mail Address:

jcasio@mcbankny.com

Home Telephone:

Home Address:

DocuSigned by:

Jeffrey Casio

B3DF9B437BA74F3...

07/23/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Katharine Urbati

Name of Charter School Education Corporation:
New Dawn Charter High Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
   Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

[X] **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[X] **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

6176943494

Business Address:

1821 Fillmore St NE Minneapolis MN 55418

E-mail Address:

urbati@gmail.com

Home Telephone:

6176943494

Home Address:

1821 Fillmore St NE Minneapolis MN 55418

Signed by:
Katharine Urbati
362A72064F9540C...

07/23/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Ronald Tabano

Name of Charter School Education Corporation:
New Dawn Charter High School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

X **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

[X] **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

646 993 1850

Business Address:

17 Battery Place NYC, NY 10004

E-mail Address:

rtabano@jvlwildcat.org

Home Telephone:

6469421026

Home Address:

34 Lakeside Lane Westhampton, LI 11977

DocuSigned by:

Ron Tabano

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07/23/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Jane Sun

Name of Charter School Education Corporation:

New Dawn Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   Vice-Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☑ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None.**

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

____

Business Address:

____

E-mail Address:

tjsyzt@gmail.com

Home Telephone:

646-588-9854

Home Address:

3803 Broadway, New York, NY

7/29/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:
Brian Baer

Name of Charter School Education Corporation:
New Dawn Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☐ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
2/2018	Owner representative professional services	Did not vote	Brian Baer

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
The Elevated Studio, Inc	Owner Representation for capital improvement projects	$250,000.00	Brian Baer	non-voting

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

6467597513

Business Address:

369 Main Street; #1121

E-mail Address:

info@theelevatedstudio.org

Home Telephone:

8455922431

Home Address:

3 Foster Road; Hopewell Junction, NY 12533

DocuSigned by:

Brian Baer

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2025.07.28

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Daniel Lewis

Name of Charter School Education Corporation:

New Dawn Charter Schools

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

   member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

   ☐ **Yes** ☒ **No**

   If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	**Nature of financial interest / transaction**	**Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)**	**Name of person holding interest or engaging in transaction and relationship to you**

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

same as home

Business Address:

Same as home

E-mail Address:

dlewobx@gmail.com

Home Telephone:

252-489-3171

Home Address:

109 Light Keepers Way, Kitty Hawk, NC 27949

Signed by:

Daniel Lewis

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7/28/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

New Dawn Charter Schools Board of Trustees

July 23,2024

11:00 a.m.: Board Meeting Minutes

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
547-505-9101

Board Members present: Mr. Ronald Tabano, Chairperson, Ms. Jane Sun, Vice Chairperson, Mr. Brian Baer, Secretary, Ms. Katharine Urbati, Treasurer

Board Members Absent: Mr. Daniel Lewis, board member.

Staff Members/ Visitors Present: NDCS: Dr. Sara Asmussen, Executive Director; Mr. Steve Ramkissoon, Director of Finance and HR; Mr. Ashish Abraham, Marketing Specialist; Ms. Emily Predmore, Data Specialist; Dr. Lisa DiGaudio, Instruction & Curriculum Director; NDCHS: Donna Lobato, Principal; NDCHS II: Mr. Muhammad Bilal, Principal.

I. Resolution: July Agenda—Ronald Tabano

Mr. Tabano called the meeting to order at 11:03. He asked for motion to accept the July agenda.

Resolution: Ms. Urbati moved to accept the agenda.
Second: Mr. Baer seconded the motion.
Vote: Unanimous

II. Resolution: June Minutes—Ronald Tabano

Mr. Tabano asked if there were changes to the minutes. Ms. Urbati identified that the month was incorrect for the financial report in the minutes. Mr. Tabano requested the changes be made and then asked for a motion to accept the June minutes with the changes.

Resolution: Mr. Baer moved to accept the minutes.
Second: Ms. Urbati seconded the motion.
Vote: Unanimous

III. **Financials**—Steve Ramkissoon
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

a. Financials

Mr. Ramkissoon reviewed the financials including student enrollment. Both schools ended the year with positive balances. No one had any questions but a discussion about repairs at Queens was held. Mr. Tabano asked for a motion to accept the May Financials.

Resolution: Ms. Urbati moved to accept the minutes.
Second: Mr. Baer seconded the motion.
Vote: Unanimous

b. Update on Audit

Mr. Ramkissoon updated the Board on the status of the annual audit. Information needed from the school has been submitted to the auditors and we are waiting for a date for them to come to the school.

c. **Credit Card Discussion**—Ms. Urbati & Mr. Ramkissoon

Mr. Ramkissoon discussed the services offered through Bill.com is a credit card as well as a process to immediately log receipts. Both Mr. Ramkissoon and Dr. Asmussen have met with the company. One of the big issues is culinary costs. This card would allow us to provide a weekly budget to the chefs which they could then charge to the system, taking pictures of the receipts immediately. Otherwise, it would be same as the existing: only admin have credit cards. Dr. Asmussen brought up the issue she and Ms. Urbati had discussed earlier, which is Amazon prime orders. It comes as one cost and does not list what the costs are for. Bill.com reported that their system was set up for instances such as Amazon prime. Ms. Urbati suggested that the school should keep the existing cards as well for emergencies.

Resolution: Ms. Urbati moved to use the Bill.com credit card services.
Second: Mr. Baer seconded the motion.
Vote: Unanimous

VI. Contracts/Policies—Sara Asmussen
Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

a. Barone Lease

It was decided to have the attorneys at the next Board meeting to discuss the new lease and the condo agreement to walk the Board through the process.

b. Resolution: Structural Engineer Contract

Mr. Baer reported on the need for a structural engineer and a discussion was held. Mr. Tabano asked for a motion to accept the contract.

Resolution: Mr. Baer moved to accept the minutes.
Second: Ms. Urbati seconded the motion.
Vote: Unanimous

c. Update: Stronger Connections Grant

Dr. Asmussen updated the Board on the Stronger Connections Grant. The Board had previously approved hiring the BARR Foundation to provide the support outlined in the grant. Dr. Asmussen reported that the Project Director will be hired, PBIS Coordinator is being interviewed, and it will be ready for implementation in September.

d. Make-Up Work, Internship, ELL, and Vape Policies

Both schools struggled with attendance over the last year, and it is felt that those policies put into place for students who are struggling with different issues (medical/psychological issues, rehabilitation, jail, etc.) were being abused by students who just do not want to attend school. Therefore, several of our policies must be updated.

Make-up work will no longer be allowed at the end of the semester. Going forward, all make-up work must be requested monthly in writing and must be completed by the 15th of the next month. If not, grades all revert to 0's and cannot be made up. Dr. DiGaudio is working with teachers to ensure the rigor of make-up work. We want to make it easier to come to school than to do make-up work. We will continue to make exceptions for those students who have legitimate reasons for being out.

Internship is changing significantly. This is a major change, but Internship is half our program, and students must attend. The changes are that a student cannot walk or graduate if they do not pass Internship in their senior year. No longer will students receive a passing grade for only doing a paper, they must pass both. Any student who does not go out on a placement will remain in school all day.

ELL is a major change. Both schools enrolled many non-English speaking students this year. Therefore, instead of attending internship class, these students will attend a very focused, and ELL oriented, English class. We are also hiring a consultant through Title monies who will rework our ELL curriculum completely. Both schools have hired an extra ELL teacher as well.

Vaping will continue as usual. Queens had changed the policy but they will be reverting back to the actual policy.

VII. Staff Recruitment—Ashish Abraham
Benchmark 2: Teaching and Learning

a. Status of Current Hiring
   1. Brooklyn: Behavior Specialist (50% on Mental Health Grant)
   2. Queens: Behavior Specialist (50% on Mental Health Grant)

SPED (potentially 2), ELL, Math, PE/Health, Parent Coordinator, Office Assistant, Counselor, ELA hopefully in process

Mr. Abraham discussed the process the school was going through to identify candidates. Dr. DiGaudio reported on the job fairs which have been successful.

VIII. Student Recruitment—Ashish Abraham
Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

a. Status of Current Recruitment
b. Current Enrollment for September
    1. Brooklyn: 259
    2. Queens: 258

Mr. Abraham reported on the status of student recruitment. Mr. Tabano stressed the difficulty with recruitment for next year.

VI. School Updates

a. Regents Results

Dr. Asmussen will put this together and send it to the Board for the next meeting.

b. Brooklyn

Ms. Lobato reported on graduation with 25 June graduates, 4 January graduates, and she predicted 14 for August. Another discussion about the ELL program. \

c. Queens

Mr. Bilal reported about the staff recruitment needed in Queens.

d. Curriculum & Instruction

Dr. DiGaudio reported on her work with the new make-up policies and make-up work. The goal is to have 50 minutes of work for each class missed. Dr. DiGaudio has met with every teacher and will continue to meet with them through the fall semester. She began the discussion around the ELL program. She reported updates on the NYSED science curriculum.

VII. Facilities—Sara Asmussen & Brian Baer

a. Update on Kitchen work in Queens

Dr. Asmussen reported that the kitchen work is going well. There is no contract from the construction company about the contract to start the work. Mr. Baer reported that he was expecting to see an owner/contractor agreement this week. This can be turned around in a short amount of time. Permits will all be submitted to DOB by the end of this week. We should have a contract with a maximum guaranteed price. Mr. Baer requested a meeting with Dr. Asmussen and Mr. Ramkissoon about whether funds need to be expended or accrued by September 30.

We do now have a land use attorney contract which must be reviewed for the Brooklyn roof and he will also serve as the attorney for the Queens contract. We are also expecting a bid for the roof tiles. Dr. Asmussen will send out the contract after the meeting for review.

b. TCO versus COO

Mr. Baer reported that the TCO is being completed now by Metropolis. We have submitted everything to them already and are just waiting.

IV. New Business

There was no new business.

V. Public Comment

There was no public comment.

VI. Adjournment

Next meeting will be August 13 at 11 a.m.

Meeting was adjourned at 11:48.

New Dawn Charter Schools Board of Trustees

September 23, 2024

11:00 a.m.: Board Meeting Minutes

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
347-505-9101

Location: Zoom Meeting
Date: Tuesday, September 23, 2024
Time: 11:00 AM

Board Members Present: Mr. Ronald Tabano, Chairperson, Ms. Jane Sun, Board Member, Ms. Katharine Urbati, Treasurer, Mr. Brian Baer, Board Member.

Board Members Absent: Mr. Daniel Lewis, board member.

Staff Members/ Visitors Present: Dr. Sara Asmussen, Executive Director, NDCS, Dr. Lisa DiGaudio, Director of Curriculum and Instruction, Mr. Jose Obregon, Director of Operations, NDCS, Mr. Steve Ramkissoon, Director of Finance & HR, NDCS, Ms. Donna Lobato, Principal NDCHS, Mr. Muhammad Bilal, Principal NDCHS II, Mr. Ashish Abraham, Staff and Student Recruitment Specialist, NDCS, Mr. Jeffrey Casio, potential board member,

I. Introduction of Potential New Board Member

Mr. Ron Tabano asked Dr. Asmussen to introduce Mr. Jeffrey Casio, potential board member. Dr. Asmussen then asked Mr. Casio to introduce himself and tell the board members about himself. Mr. Casio thanked the board members for giving him the opportunity to offer his services to New Dawn Charter High School. He told the board members that he grew up and still lives in Jamaica, Queens on 165th Street. He also stated that he feels that he is familiar and well versed with the neighborhood in Queens. Mr. Casio also stated that he graduated from Jamaica High School. He confirmed that he has worked in the banking business for over 20 years since he was twenty (20) years old. He stated that he started as a teller and moved up becoming Vice President of market sales for Metropolitan commercial bank. He also informed the board that he works extensively with charter schools. Mr. Casio stated that he works with a total of twenty-two (22) charter schools and foundations within New York only. He further stated that his specialty is providing charter schools with banking services and any other services that they would need daily.

Lastly, Mr. Cassio stated that he believes that he can bring exceptional banking experience to New Dawn Charter Schools that can be beneficial as a new board member. He then thanked the board for the opportunity.

II. Resolution: September 2024 Agenda—Ronald Tabano

Mr. Tabano asked the board members if there was a resolution to accept and approve the September 2024 Board of Trustees meeting agenda.

Motion: Mr. Brian Baer motioned to accept and approve the September 2024 Board of Trustees meeting agenda.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board unanimously voted to accept and approve the September 2024 Board of Trustees meeting agenda.

III. Resolution: August 2024 Minutes—Mr. Ronald Tabano

Mr. Tabano asked the board members if there was a resolution to accept and approve the August 2024 Board of Trustees meeting minutes.

Motion: Ms. Katharine Urbati motioned to accept and approve the August 2024 Board of Trustees meeting minutes.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board unanimously voted to accept and approve the August 2024 Board of Trustees meeting minutes.

IV. Financials— Mr. Steve Ramkissoon
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

Mr. Steve Ramkissoon reported to the board members that there is an increase in per pupil funding from the state. Mr. Ramkissoon also stated that in his financial report, potential revenue fluctuations are due to ongoing projects like the new kitchen project in Queens and the roof paver installation in Brooklyn. Ms. Urbati then requested a report comparing the July 2024 financial figures to the previous year to obtain a better analysis. Mr. Ramkissoon confirmed that he will provide the requested report. Mr. Ramkissoon also explained to the board that the monthly financials also include partial fees for software purchased that will be used by the Accounting Solutions provider. Mr. Ramkissoon asked if there were any questions regarding the monthly financials. Ms. Urbati stated that she had no further questions. The remaining board members had no questions either. Mr. Tabano asked if there was a motion to approve and accept the August 2024 financials.

Motion: Ms. Katharine Urbati motioned to accept and approve the August 2024 financials.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board unanimously voted to accept and approve the August 2024 financials.

V. Contracts/Policies—Sara Asmussen
Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

a. **Resolution: Accounting Solutions**

Mr. Ramkissoon discussed the new contract with Accounting Solutions, noting that there is a 5% increase in the new contract. Mr. Ramkissoon further explained the benefits of the new contract, including new grants and the avoidance of additional fees from other companies. Ms. Urbati asked about the cost of the software. Mr. Ramkissoon clarified that only partial fees are paid for the software used. Mr. Ramkissoon also stated that he believed that the new contract proposal from Accounting Solutions was fair, reasonable, and recommended renewing the contract. Mr. Tabano then asked if there was a resolution to accept and approve the contract renewal with Accounting Solutions. Mr. Ramkissoon then added that there were two separate contracts for the Brooklyn and Queens School. Mr. Tabano then asked the board for a motion for the two (2) separate contracts.

Motion: Mr. Brian Baer motioned to accept and approve the Accounting Solutions contract renewal for the Brooklyn School.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board unanimously voted to accept and approve the Accounting Solutions contract renewal for the Brooklyn School.

Mr. Tabano asked the board to vote on the contract for the Queens school.

Motion: Ms. Katharine Urbati motioned to accept and approve the Accounting Solutions contract renewal for the Brooklyn School.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board unanimously voted to accept and approve the Accounting Solutions contract renewal for the Queens School.

VI. **Staff Recruitment**— Mr. Ash Abraham

Benchmark 2: Teaching and Learning

Mr. Ashish Abraham provided updates on staff and student recruitment. He mentioned that Brooklyn and Queens are in decent shape, with only two positions to fill.

a. Status of Current Hiring

1. Brooklyn: SPED

Mr. Abraham confirmed that at the Brooklyn school, there is still one (1) SPED position that needs to be filled.

2. Queens: SPED (potentially 2), Science

Mr. Abraham confirmed that at the Queens school, there is still one (1) science position that needs to be filled and two (2) SPED positions.

VIII. Student Recruitment—Mr. Ash Abraham
Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

Mr. Abraham discussed the re-introduction of on-site visits for student recruitment, including weekend schedules and appointment schedulers. He stated that that he is reconnecting again with all New Dawn's partner schools. He is also setting up visits to these schools. Mr. Abraham also confirmed that he has a weekend schedule that he will publish soon that gives an opportunity to parents that are working during the week to attend on the weekend. This schedule will allow appointments for parents that cannot come in during the week.

IX. School Updates

a. Brooklyn—Ms. Donna Lobato

Ms. Lobato informed the board members that there are improvements in student arrival times and provided an update on special education students. Ms. Lobato informed the board members that the school will be able to keep SPED students after their 21st birthday. Dr. Asmussen also stated that this does affect New Dawn policies since all students are retained even after they turn 21 years of age regardless of whether they are SPED or not. Dr. Asmussen further stated that this is New Dawn's policy even if the school does not get paid for those students who turn 21 years of age. Ms. Lobato also mentioned there is a focus on ELL students during internship to improve their English skills. Ms. Lobato also stated that there was a successful graduation of a 23-year-old student last year.

b. Queens—Mr. Muhammad Bilal

Mr. Bilal informed the board that the focus on instruction continues at the Queens school as well as on security following a recent incident at the school. To enhance security for students and staff, Mr. Bilal discussed the efforts to get additional police presence at the school during dismissal and the importance of communication with the police. Mr. Bilal also highlighted the upcoming deep dive into Danielson and classroom visits for staff development. Mr. Bilal also stated that he is working to help teachers get acclimated to the school. He further stated that among new teachers, support staff, counselors, a new parent coordinator, there are nine (9) new employees in Queens. He also stated that there is a viable candidate for an aspiring teacher. Mr. Bilal also stated that there are a few good applicants for the position of science teacher. He predicted that he may have well may have a full staff in October. Mr. Tabano asked Mr. Bilal what police precinct New Dawn II is in and Mr. Bilal confirmed that it is the 103rd Police Precinct. Mr. Tabano asked if there were any questions for Mr. Bilal and there were none.

c. Monday.com Project—Dr Lisa DiGaudio

Dr. Lisa DiGaudio, Director of Curriculum and Instruction discussed new and innovative programs for the coming semester. Dr. DiGaudio informed the board that there is a grant from monday.com for an AI/3D course, which will involve students in problem-solving using AI and 3D printing. She spoke about the highlights of the integration of AI into the curriculum and the upcoming hackathon at Monday.com's offices. Dr. DiGaudio also discussed the new state initiative for biology and the focus on making connections and scenario-based learning. Mr. Tabano thanked Dr. DiGaudio for the information regarding these new initiatives.

X. Facilities—Mr. Brian Baer, Dr. Sara Asmussen & Mr. Jose Obregon

a. Update on Kitchen work in Queens

Dr. Asmussen and Mr. Brian Baer informed the board members about the rejection from the DOB for the Queens kitchen project and the need for a final approval. Dr. Asmussen stated that Barone Management needs to get this approval from the DOB. Mr. Baer also stated that Barone still has some historical data in terms of bidding for the Queen's kitchen and has not heard back from the market. Mr. Baer stated that he hopes to have that by this coming Friday. Mr. Baer stated that the demolition phase for the kitchen project is expected to start by the second week of October.

b. Update on roof in Brooklyn

Mr. Baer stated that the roof project in Brooklyn is progressing. Dr. Asmussen stated that she needs a contract signed as soon as possible. Mr. Baer stated that the school will have the agreement in the next day or two for the school to execute. Mr. Baer also stated that he is expecting to get an invoice so that the school can purchase the material. Dr. Asmussen stated to the board members that there may be another meeting on Monday to approve these contracts by September 30, 2024.

c. TCO versus COO

Mr. Baer informed the board that the application for the COO for the Brooklyn school is progressing. The last round of photos and documents were uploaded to the system earlier today.

XI. New Business

Dr. Asmussen informed the board that NDCHS had some issues with CTE certification. She stated that she will be re-resubmitting this week. Therefore, Dr. Asmussen requested that the board vote again to confirm that the board is aware that the school will be doing this.

Mr. Tabano then asked the board members if there was a motion to continue with the CTE application to NYSED.

Motion: Ms. Jane Sun motioned to accept and approve to continue with the CTE application.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board unanimously voted to accept and approve to continue with the CTE application.

XII. Public Comment

There was no public comment.

XIII. Adjournment

The board members agreed to meet again on Tuesday October 22, 2024, at 11:00 A.M. The board meeting adjourned at 11:36 A.M.

New Dawn Charter Schools Board of Trustees

October 22, 2024

11:00 a.m.: Board Meeting Minutes

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
547-505-9101

Date: Tuesday, October 22, 2024
Time: 11:00 AM

Board Members Present: Mr. Ronald Tabano, Chairperson, Ms. Katharine Urbati, Treasurer, Mr. Brian Baer, Board Member, Mr Daniel Lewis, Board Member, Ms. Jane Sun, Vice-Chair.

Staff Members/ Visitors Present: Dr. Sara Asmussen, Executive Director, NDCS, Mr. Jose Obregon, Director of Operations, NDCS, Mr. Steve Ramkissoon, Director of Finance & HR, NDCS, Ms. Donna Lobato, Principal NDCHS, Mr. Muhammad Bilal, Principal NDCHS II, Mr. Jeffrey Cascio, Proposed Board Member

Mr. Tabano welcomed everyone to the October 2024 board meeting and then asked the board members if there was a resolution to accept and approve the October 2024 Board of Trustees meeting agenda.

I. Resolution: October 2024 Borad Meeting Agenda—Mr. Ronald Tabano

Motion: Ms. Katharine Urbati motioned to accept and approve the October 2024 Board of Trustees meeting agenda.

Motion Seconded: Mr. Ron Tabano seconded the motion.

Vote: The board unanimously voted to accept and approve the October 2024 Board of Trustees meeting agenda.

Mr. Tabano then asked the board members if there was a motion to accept and approve the September 2024 Board of Trustees Minutes.

II. Resolution: September 2024 Minutes—Mr. Ronald Tabano

Motion: Ms. Katharine Urbati motioned to accept and approve the September 2024 Board of Trustees meeting minutes.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the September 2024 Board of Trustees meeting minutes.

III. Financials— Mr. Steve Ramkissoon
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

a. Report: Audit committee meeting—Ms. Katharine Urbati

Ms. Urbati reported that Joe Albano from Sax, Mr. Bahl, Juned Hague, Jocye Lam, accounting team from Accounting Solutions, Mr. Ramkissoon, Dr. Asmussen, Mr. Tabano, and Ms. Urbati met and reviewed the audit report. Ms. Urbati stated that the audit report is clean, the auditors concluded that there was nothing of concern found in the audit. It was found that the school is following appropriate accounting procedures and that it is managing its assets and money well. Ms. Urbati also stated that the auditors found that last year, both schools spent less than the revenue that was received, which was approximately four (4) million dollars. The auditors also reported that for every dollar the schools spent, about 87% of the expenditure was on programs, which is exceptionally good for a charter school. The auditors stated that anything above 80% is exceptionally good. Ms. Urbati congratulated everyone for doing a fantastic job at both schools in terms of accounting. Finally, Ms. Urbati stated that usually auditors have a recommendation on what improvements an organization can make to solidify its accounting procedures but that this year the auditors had no such recommendations, which means that the school is doing exceptionally well. Ms. Urbati stated that this is indicative of all the excellent work that the schools are doing to maintain a solid accounting system. Finally, Ms. Urbati thanked New Dawn Staff members for a successful audit outcome and asked the board if there were any questions for her. There were no questions.

Mr. Tabano then thanked, on behalf of the New Dawn board of trustees, Mr. Ramkissoon and the entire New Dawn Staff for the excellent work accomplished to make sure the schools accounting records are good and for making sure that New Dawn is in a great financial posture. Mr. Tabano then asked the board members if there was a resolution to accept and approve the annual audit report.

b. Resolution: Annual Audit

Motion: Ms. Katharine Urbati motioned to accept and approve the annual audit report.

Motion Seconded: Mr. Brian Baer seconded the motion**.**

Vote: The board voted unanimously to accept and approve the annual audit report.

Mr. Ramkissoon then reviewed the first quarter financials. He further stated that from July 2024 to September 2024, both schools are on track for maintaining budgeted numbers. Mr. Ramkissoon also reminded the board members that he gave the board members a note on why some percentages were up, specifically the bond and the loan. Nevertheless, Mr. Ramkissoon stated that both schools have a positive net income. He further stated that he foresees both schools in a positive financial posture as they were last year at this time. He assured the board that Dr. Asmussen, the financial team, and he are very mindful of how money is spent and are always making sure that things are done correctly. Finally, Mr. Ramkissoon said that he sees no red flag pertaining to the first quarter financial report and asked the board members if they had any questions.

Ms. Urbati stated that nothing jumped out to her. Ms. Urbati also stated that she did notice that student services were slightly higher this quarter. However, this slight increase was in terms of percentages and not significantly in terms of dollars. Ms. Urbati stated that she would monitor this, but she was not overly concerned. Ms. Urbati finally stated that, overall, the quarterly report looked good.

Mr. Tabano then asked the board members if there was a motion to accept and approve the September 2024 financials.

c. Resolution: September 2024 Financials

Motion: Ms. Katharine Urbati motioned to accept and approve the September 2024 financials.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the September 2024 financials.

IV. Contracts/Policies—Dr. Sara Asmussen

Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

Dr. Asmussen stated that most of these are re-votes only because the costs have changed. The first vote pertains to the minority-owned business contract. Dr. Asmussen then stated that, it is a M/WBE under the Stronger Connection Grant. Under this grant, the school is required to spend approximately 33% of the budget on M/WBE. Dr. Asmussen stated that the school partnered with ArteLatAm. Dr. Asmussen further stated that the board originally voted on a contract with them for $72,000. However, the state only awarded one-third of the original request which of course decreased the budget, therefore, the new contract with them is for $32,000 and the school is required to spend 29K on a M/WBE. Dr. Asmussen stated that this places the school over by $3,000. However, Dr. Asmussen believes that it is worth it. Arte Latam will be coming to the school, and they will teach photography for two periods a day every day during the spring semester. Dr. Asmussen stated that this is why she is presenting this to the board again.

Mr. Tabano then asked the board members if there was a resolution to accept and approve the ArteLatAm contract.

a. Resolution: ArteLatAm

Motion: Ms. Katharine Urbati motioned to accept and approve the ArteLatAm contract.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the ArteLatAm contract.

Mr. Bilal informed the board that during the last negative incidents at the school, one of the biggest struggles was communication—getting everybody to the right location and making sure there were enough staff to deal with incidents. Mr. Bilal further stated that if there was a way to communicate more quickly and effectively, he believes that it would be easier and quicker to control the situations and get enough staff members to respond and get students out of harm's way. Mr. Bilal stated that he believes that walkie talkies will allow staff to communicate faster and more effectively and ultimately ensure student and staff safety.

Mr. Obregon stated that he agreed with Mr. Bilal and especially given the size of the Queens school building. Mr. Obregon stated that the Queens building is much larger than the Brooklyn school. Mr. Obregon further stated that he does have two (2) bids from two (2) different companies. One of them is just slightly higher than the other, but he recommended going with HQ 98 only because the company is willing to help the school get a 10-year FCC license. This means that the school will have private frequencies that no one can hack into or eavesdrop on. Mr. Obregon stated that this is the same system that NYPD has, and NYC DOE school safety has. Therefore, Mr. Obregon recommended that the board go with HQ 98 if the board approves.

Mr. Tabano stated that his school has walkie talkies. He also stated that given the large area that the Queens school has, it would be a good thing to have them. He also cautioned that they must be secured properly. Mr. Obregon stated that they will only be issued to admin and security. Mr. Tabano stated that this was a good idea. He then asked if there was a motion to accept the HQ98 walkie talkie proposal.

b. Resolution: Walkie Talkies

Motion: Ms. Katharine Urbati motioned to accept and approve the HQ98 walkie talkie proposal.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the HQ98 walkie talkie proposal.

Dr. Asmussen informed the board members that the window blinds bid was voted on before, but the price increased since the office windows were not included in the original proposal. The price increased from 12K to just over 17K. Mr. Tabano stated that from his experience, this was a reasonable price. Ms. Urbati also commented that if this is going to get done, it should be done correctly. Dr. Asmussen confirmed that this will service all the windows and will make all the spaces look uniform. Most importantly, it will mitigate all the sunlight that affects excessive light and glare in the classrooms.

Mr. Tabano then asked the board members if there was a motion to accept and approve the window blinds bid from Alluring Windows.

c. Resolution: Window Blinds

Motion: Ms. Katharine Urbati motioned to accept and approve the window blinds bid from Alluring Windows.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the window blinds bid from Alluring Windows.

VII. Staff Recruitment—Mr. Ash Abraham
Benchmark 2: Teaching and Learning

a. Status of Current Hiring

Queens: SPED (2) & Science
There was a new aspiring teacher hired. The aspiring teacher originally was a temporary sub but was a good fit. Therefore, the school hired her from the agency. Mr. Bilal reported that he should have a science teacher by the end of the month. He will also be scheduling a demo for a second teacher. Once a Science teacher is hired, Queens will be fully content staffed.

VIII. Student Recruitment—Mr. Ash Abraham
Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

Mr. Ramkissoon reported for Mr. Ash since Mr. Ash was out ill today.

a. Brooklyn
Mr. Ramkissoon stated that recruiting efforts are focusing on the Brooklyn school. He also stated that he and Mr. Abraham mapped out high schools along the subway line yesterday. Students avoid long commutes to get to school and especially during winter. Mr. Ramkissoon also stated that both schools will continue to do outreach and use any avenue available so that New Dawn can network with other schools.

b. Queens
Mr. Ramkissoon reported that the plan is to continue relationships with other schools in Queens. Last year that proved successful. Mr. Ramkissoon reported that enrollment increased to 346 students and the enrollment our cap is 350 students. Therefore, recruiting is going well in Queens.

IX. School Updates

a. Brooklyn—Ms. Donna Lobato
Ms. Lobato reported that CSE in Queens is getting hit extremely hard because the school is making up, from last year, for all the students that came in late, and the school could not get them scheduled. Ms. Lobato also reported that the school will start department meetings to assess

student skills and prepare for January regents exams. Ms. Lobato also stated that the internship program for ELL students focusing on basic English and regents prep has gotten off to a great start. She also reported that the behavior specialist is working on re-engaging "high-flyers" and students walking the halls. Ms. Lobato stated that the behavior specialist is doing one-to-one sessions, and this is having a good and positive impact. Lastly, Ms. Lobato stated that the end of the marking period is next week.

b. Queens—Mr. Muhammad Bilal

Mr. Bilal reported to the board that the Queens school held elections and has a student council. Mr. Bilal reported that Queens has started the development of a PTA. A school-based PTA Committee has been formed and is in the process of inviting parents to become involved. The PTA meetings will start in November 2024. Mr. Bilal confirmed that he has every class covered. Mr. Bilal presented data on Regents outcomes, highlighting areas for improvement, especially in algebra and ELA. He also spoke about staff disruptions and the impact of losing teachers mid-year and how it has affected student outcomes. Mr. Bilal further stated that the school will focus on the workshop model to increase student engagement and improve outcomes. Finally, Mr. Bilal spoke about how teachers will be coached on differentiating instruction and planning together with ELL and SPED teachers.

X. Facilities—Mr. Brian Baer, Dr. Sara Asmussen & Mr. Jose Obregon

a. Update on Kitchen work in Queens

Dr. Asmussen reported to the board that the school was able to expend all the ESSER money by the September 30 deadline. Mr. Baer informed the board members that the DOB came back with several plumbing objections, which are going to be very quickly managed. Mr. Baer also reported that that mechanicals are already back for review. Mr. Baer stated that the big hold-up is FDNY for the fire alarm. Mr. Baer reported that contract is ready for review. Mr. Baer stated that the contract was sent twice to Barone for their review, and he has not heard back from them yet.

b. Update on roof in Brooklyn

Mr. Baer informed the board that there is an agreement in place.

c. TCO versus COO

Mr. Baer reported that the school has an electrician who needs to close out an electrical permit dating back to 2014. Mr. Baer is tracking this with Mr. Obregon and with the current electrician. Mr. Baer believes this will be the last thing that needs to be closed out to get the final COO.

XI. New Business

Dr. Asmussen informed the board that the school was awarded the mental health grant. She will work with Ms. Stacey Newton to get that access.

XII. Public Comment

There was no public comment.

XIII. Adjournment

The board adjourned at 11:41 A.M. and scheduled the next meeting for the 19th of November at 11:00 A.M. The board then entered executive session.

New Dawn Charter Schools Board of Trustees

November 19, 2024

11:00 a.m.: Board Meeting Minutes

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
347-505-9101

Location: Zoom Meeting

Date: Tuesday, November 19, 2024

Time: 11:00 AM

Board Members Present: Mr. Ronald Tabano, Chairperson, Ms. Jane Sun, Vice-Chairperson, Ms. Katharine Urbati, Treasurer, Mr. Brian Baer, Board Member, Mr. Jeffrey Casio, board member.

Board Members Absent: Mr. Daniel Lewis, board member.

Staff Members/ Visitors Present: Dr. Sara Asmussen, Executive Director, NDCS, Mr. Jose Obregon, Director of Operations, NDCS, Mr. Steve Ramkissoon, Director of Finance & HR, NDCS, Ms. Donna Lobato, Principal NDCHS, Mr. Muhammad Bilal, Principal NDCHS II

I. Executive Meeting

II. Call to Order Full Board Meeting

Mr. Tabano called the meeting to order then welcomed everyone to November 2024 board of trustees meeting. He then asked if there was a motion to accept and approve the November 2024 Board of Trustees meeting agenda.

Resolution: November 2024 Agenda—Mr. Ronald Tabano

Motion: Ms. Katharine Urbati motioned to accept and approve the November 2024, Board of Trustees meeting agenda.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board voted unanimously to accept and approve the November 2024 Board of Trustees meeting agenda.

Mr. Tabano asked the board members if there was a motion to accept and approve the October 2024 Board of Trustees Meeting Minutes.

III. Resolution: October 2024 Minutes—Mr. Ronald Tabano

Motion: Ms. Katherine Urbati motioned to accept and approve the October 2024, Board of Trustees meeting minutes.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board voted unanimously to accept and approve the October 2024 Board of Trustees meeting minutes.

IV. Financials—Mr. Steve Ramkissoon

Mr. Ramkissoon reported to the board that the Brooklyn school has one hundred eighty (180) students enrolled and that it is on track financially. Ms. Urbati asked Mr. Ramkissoon if he saw anything that was worrisome, and Mr. Ramkissoon replied that other than student enrollment, there was nothing that worried him.

Mr. Ramkissoon further reported that the Queens school is performing well, with enrollment close to the forecasted number, thanks to efforts in pipeline building and developing partnerships with other schools. Mr. Ramkissoon also reported that last year, the Queens surpassed the charter's student target enrollment numbers by fifteen (15) students leading to increased rent expenses, but a revised contract has addressed this issue. Mr. Ramkissoon explained to the board that since the school had gone over the enrollment limit, the school owed Barone management but has since negotiated with Barone Management a better pay rate. The board acknowledged Mr. Ramkissoon's negotiation in resolving the rent expense gap.

Benchmark 4: Financial Condition
Benchmark 5: Financial Management

Mr. Tabano asked the board members if there was a motion to accept and approve the October 2024 Financials.

a. **Resolution: October 2024 Financials**

Motion: Ms. Katharine Urbati motioned to accept and approve the October 2024 financials.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board voted unanimously to accept and approve the **October 2024** financials.

Mr. Tabano asked the board members if there was a motion to approve and accept the Incentives according to the budgeted numbers.

b. **Resolution: Incentives**

Motion: Ms. Jane Sun motioned to accept and approve and accept the incentives according to the budgeted numbers.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board voted unanimously to accept and approve the incentives according to the budgeted numbers.

V. Contracts/Policies—Sara Asmussen
Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

Dr. Asmussen informed the board members that Mr. Brian Baer negotiated a much better general contractor agreement for the kitchen renovation in Queens. Dr. Asmussen asked Mr. Baer to further elaborate on the agreement.

Mr. Baer reported that there was a slight change since Dr. Asmussen, and he discussed the agreement with the general contractor for the Queens Kitchen renovation project. Mr. Baer reported that payments will be made in 30%, 30%, 20%, 15%, and 5%, increments, which is a better agreement for the school.

Mr. Tabano then asked the board if there was a motion to accept and approve the General Contractor Agreement for the Queens Kitchen renovation project.

a. Resolution: General Contractor

Motion: Ms. Jane Sun motioned to accept and approve the General Contractor Agreement for the Queens Kitchen renovation project.

Motion Seconded: Mr. Jeffrey Cassio seconded the motion.

Vote: The board voted unanimously to accept and approve the General Contractor Agreement for the Queens Kitchen renovation project.

VII. Staff Recruitment—Mr. Ash Abraham
Benchmark 2: Teaching and Learning

a. Status of Current Hiring

Mr. Ramkissoon, filling in for Mr. Abraham, reported to the board that there is a new Science teacher hired for the Queens school and that teacher has already been onboarded.

1. Queens: SPED (2)

Mr. Ramkissoon also informed the board that there are still ongoing recruiting efforts for Special Education positions in both Brooklyn and Queens.

2. Brooklyn: Counselor

Mr. Ramkissoon also reported that recruiting efforts are continuing to fill a counselor position at the Brooklyn school.

3. NDCS: Grants Manager

Dr. Asmussen informed the board that the school needs a grant manager. Dr. Asmussen also reported that the school was awarded the mental health grant as well as the Stop grant. Dr. Asmussen informed the board that the reporting and tracking of these grants, including expenditure reports, is significant and time consuming. Dr. Asmussen stated that under the mental health grant, there are eight (8) subcontractors which can be cumbersome to monitor. The board members then discussed the need for a Grants Manager to track all grant requirements and manage the increased grant funding for both the mental health grant and a stop grant. These two grants specifically total approximately $10 million. Board members also agreed that there is a need to hire a grant manager.

VIII. Student Recruitment—Mr. Ash Abraham

Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

In the absence of Mr. Abraham, Mr. Ramkissoon reported that Mr. Abraham is conducting afternoon appointments via zoom and that every effort is being made to increase enrollment in both the Brooklyn and Queens schools.

a. Brooklyn

Mr. Ramkissoon stated that there was a school representative that visited the Brooklyn school recently accompanied by students, parents, and counselors, and along with Mr. Abraham gave them a tour of the Brooklyn school and made sure they saw the facilities and the classrooms.

b. Queens

Mr. Ramkissoon also highlighted the success of student recruitment efforts in Queens. These recruiting efforts include school visits by prospective students, fairs, and Saturday appointments and meetings with parents and potential students at the queens school which are resulting in several enrollments.

IX. School Updates

a. Brooklyn—Ms. Donna Lobato

Ms. Lobato informed the board members that Mr. Jeffrey Casio came to visit students at the Brooklyn school to introduce himself and to speak with them regarding what he does in the banking industry. Ms. Lobato stated that the students were extremely interested and engaged during Mr. Cassio's presentation and that it turned out well. Ms. Lobato also informed the board members that on election day the staff did de-escalation training, which also went very well.

b. Queens—Mr. Muhammad Bilal

Mr. Bilal informed the board members that he will start to focus on Regents exam preparation by administering mock regents exams, after the Thanksgiving break, to those students that will be taking the test. After the mock Regents, Dr. DiGaudio and he will look at the results and determine with teachers where students need the most help. Additionally, Mr. Bilal stated that a new Science teacher will be starting soon. The aspiring teacher that is currently covering the Science class will be re-assigned to work with the ELL students to help assist them better. Mr. Bilal also reported that he will be meeting with the student government. Members of the student government want to have monthly town hall meetings. Finally, Mr. Bilal informed the board that he is still looking at SPED teacher applications. The goal is to hire another SPED teacher before the year is over.

X. Facilities—Mr. Brian Baer, Dr. Sara Asmussen & Mr. Jose Obregon

a. Update on Kitchen work in Queens

Mr. Brian Baer informed the board that there is a fire alarm defect that needs to be resolved so the project can proceed at the Queens school. Mr. Baer also stated that it is Barone management's responsibility to get that fixed. Mr. Obregon also stated that he spoke with JZ from Barone Management and that JZ confirmed that he has an expediter working to get the issue resolved. Dr. Asmussen also stated that the Brooklyn school's expediter, LN, is exceptionally good and is working quickly to get any objections resolved, including the Fire alarm system in Brooklyn.

b. Update on roof in Brooklyn

Mr. Obregon informed the board members that the architect and engineer met with him recently at the Brooklyn school to review the work area on the rooftop. Mr. Obregon stated that there are no further updates on the roof project, but he will keep the administration and board appraised of any latest information.

c. COO

Mr. Brian Baer stated that the school is still collaborating with an electrician to get the required sign offs. Mr. Baer spoke with the electrician and the electrician will be getting the school an updated proposal so the job can get finalized.

XI. New Business

Dr. Asmussen reported to the board that attendance was at 32% and now attendance has improved at both schools. In Brooklyn, the attendance rate is 44.3% and 41.2% at the Queens school. Dr. Asmussen also stated that she plans to further enhance attendance through the PBIS program.

XII. Public Comment

There was no public comment.

XIII. Adjournment

The board agreed to meet again on December 17, 2024, at 11:00. The meeting adjourned at 11:32 A.M.

New Dawn Charter Schools Board of Trustees

December 17, 2024

11:00 a.m.: Board Meeting Minutes

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
347-505-9101

Date: Tuesday, December 17, 2024

Time: 11:00 AM

Board Members Present: Mr. Ronald Tabano, Chairperson, Ms. Jane Sun, Vice-Chairperson, Ms. Katharine Urbati, Treasurer, Mr. Brian Baer, Secretary, Mr. Jeffrey Casio, board member.

Board Members Absent: Mr. Daniel Lewis, board member.

Staff Members/Visitors Present: Dr. Sara Asmussen, Executive Director, NDCS, Mr. Jose Obregon, Director of Operations, NDCS, Mr. Steve Ramkissoon, Director of Finance & HR, NDCS, Ms. Donna Lobato, Principal NDCHS, Mrs. Nazli Flores, Director of Student Supports College & Career, NDCS, Mr. Ashish Abraham, Recruitment and Marketing Specialist. NDCS.

I. Call to Order Full Board Meeting

Mr. Ron Tabano called the board meeting to order and asked the board members if there was a resolution to approve and accept the December 2024 Board meeting agenda and the November 2024 Board meeting minutes.

Resolution: December 2024 Agenda—Mr. Ronald Tabano

Motion: Ms. Katharine Urbati motioned to accept and approve the December 2024 Board of Trustees meeting agenda.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the December 2024 Board of Trustees meeting agenda.

II. Resolution: November 2024 Minutes—Mr. Ronald Tabano

Motion: Ms. Katharine Urbati motioned to accept and approve the November 2024 Board of Trustees meeting minutes.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the November 2024 Board of Trustees meeting minutes.

III. Financials—Mr. Steve Ramkissoon
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

Mr. Ramkissoon informed the board members that the Brooklyn school is below budget with 180 students enrolled while the Queens School is on track with 322 students. Mr. Ramkissoon also stated, that regarding the Brooklyn school, when depreciation and amortization is calculated, which is approximately 265K, the school is at a positive income totaling 250K. Mr. Ramkissoon also stated that he believes that both schools will finish the fiscal year where they are projected to be financially. Mr. Ramkissoon asked the board members if there were any questions. There were no questions. Ms. Urbati stated that she was able to review the monthly financials, and she believes that aside from the student enrollment shortage at the Brooklyn school, she saw no issues with the financial report. Mr. Tabano then asked the board members if there was a motion to accept and approve the November 2024 financials.

a. Resolution: November 2024 Financials

Motion: Ms. Katharine Urbati motioned to accept and approve the November 2024 financials.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the November 2024 financials.

Mr. Ramkissoon informed the board that the school made an investment in Treasury ladders investment account several months ago yielding a 5.77% return. Mr. Ramkissoon also stated since the school has done so well with yields of up to 350K minus broker fees, he requests approval from the board to invest an additional $3 million. Mr. Tabano acknowledged receiving the investment report from Mr. Ramkissoon and asked the board if there was a motion to accept and approve the transfer of $3M dollars to the Treasury ladders investment account.

b. Resolution: Transferring Funds for Queens

Motion: Ms. Katharine Urbati motioned to accept and approve the transfer of $3M dollars to the Treasury ladders investment account.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the transfer of $3M dollars to the Treasury ladders investment account.

c. Update on Final Total for Incentives

Dr. Asmussen informed the board that $325K was budgeted for staff incentives, but only $215K was distributed. Dr. Asmussen also stated that the staff was very appreciative of the incentives that were given to all those that worked hard and earned such. Mr. Tabano also stated that the incentives were a good gesture on behalf of NDCS and motivate the staff to continue to work hard towards the schools' goals.

d. Update on Condo Lease

Mr. Ramkissoon informed the board members that there is verbiage in the condo-lease agreement which stated that there is a 10% reduction for student enrollment that exceeds 350 students instead of the maximum 315 student enrollment that Barone was asking for.

IV. Contracts/Policies—Dr. Sara Asmussen/Mr. Jose Obregon
Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

Mr. Obregon informed the board that the contract with the HVAC maintenance company is up for renewal. The company that has performed the regularly required maintenance for the Brooklyn school for the past two years is HVAC 212, Co. Mr. Obregon also stated that so far, there are no issues with this company, and they have performed as expected. Therefore, Mr. Obregon recommended that the school remain with HVAC 212 and renew the existing contract. Mr. Tabano asked the board members if there were any questions regarding the renewal of this contract. There were no questions. Mr. Tabano then asked the board members if there was a motion to accept and approve the renewal of the HVAC maintenance contract.

a. Resolution: 212HVAC

Motion: Ms. Katharine Urbati motioned to accept and approve the renewal of the 212HVAC contract.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the renewal of the 212HVAC contract.

Mr. Obregon informed the board members that LEA Electric Corp is the contractor who will be installing additional carbon monoxide detectors as required by the DOB and FDNY since one of the air exchange units on the rooftop operates with gas. This installation will be necessary to get approval for the Fire alarm system at the Brooklyn school and the approval of the permanent COO.

Mr. Tabano then asked the board members if there was a motion to accept and approve the LEA Electric Co. proposal.

b. Resolution: LEA Electric Corp

Motion: Mr. Brian Baer motioned to accept and approve the LEA Electric Co. proposal.

Motion Seconded: Ms. Katharine Urbati seconded the motion**.**

Vote: The board unanimously voted to accept and approve the LEA Electric Co. proposal.

Ms. Askin addressed the board members and informed them that both schools would like to use the Kaye Playhouse to conduct graduation ceremonies on June 24, 2025, at 11:00 A.M. Ms. Askin stated that the graduation ceremonies were conducted at that site for the last three (3) years and that it is a very nice venue. Mr. Tabano then asked the board members if there was a resolution to accept and approve the Kay Playhouse rental contract.

c. Resolution: Kaye Playhouse

Motion: Mr. Brian Baer motioned to accept and approve the Kaye Playhouse rental contract to conduct graduation ceremonies on June 24, 2025.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board unanimously voted to accept and approve the Kaye Playhouse rental contract to conduct graduation ceremonies on June 24, 2025.

Dr. Asmussen explained to the board members that Ms. Stacey Newton has been working with Renaissance Charter School and Wildcat Academy for several years and more recently with New Dawn Charter School. She has acquired several grants that have benefited the schools to include the Stop IC Group Grant, the STOP Safety reporting and evaluation grant, and the SPSG mental Health Grant.

d. Resolution: STOP IC Group

Motion: Ms. Katharine Urbati motioned to accept and approve the STOP IC Group Grant contract.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the STOP IC Group Grant contract.

e. Resolution: STOP Safety Reporting and Evaluation

Motion: Ms. Katharine Urbati motioned to accept and approve the STOP Safety Reporting and Evaluation Grant contract.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the STOP Safety Reporting and Evaluation Grant contract.

f. Resolution: SPSG MH Professional Demo Grant Reporting & Evaluation

Motion: Ms. Katharine Urbati motioned to accept and approve the SPSG MH Professional Demo Grant Reporting & Evaluation Grant contract.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the SPSG MH Professional Demo Grant Reporting & Evaluation Grant contract.

VII. Staff Recruitment—Mr. Ash Abraham
Benchmark 2: Teaching and Learning

a. Status of Current Hiring

1. Queens: SPED (2)
Mr. Abraham informed the board that a new guidance counselor and Science teacher was hired for the Queens school. Additionally, there is still another vacant SPED position that still needs to be filled at the Queens school.

2. Brooklyn: Counselor & SPED
Mr. Abraham also informed the board that the Brooklyn school is still searching for an aspiring teacher and a SPED teacher.

3. NDCS: Grants Manager
Finally, Mr. Abraham stated that New Dawn Charter Schools is still seeking a Grants manager. Mr. Abraham confirmed that all vacant positions for both schools are posted.

VIII. Student Recruitment—Mr. Ash Abraham
Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

a. Brooklyn
Mr. Abraham reported to the board members that at the Brooklyn school there were nineteen (19) appointments in November 2024 and thirty-nine (39) appointments in Queens before scheduling was suspended. Mr. Abraham also reported that there were five (5) enrollments in November, and five (5) enrollments in December 2024 for the Brooklyn school.

b. Queens—CLOSED.
Mr. Ash confirmed that student recruitment has been suspended for NDCHS Queens. Finally, Mr. Abraham informed the board that there were approximately fifteen (15) schools that were

visited in Manhattan and in Brooklyn. Mr. Abraham also emphasized that establishing relationships and partnerships with these schools will surely pay off at the end of the semester.

IX. School Updates

a. Brooklyn—Ms. Donna Lobato

Ms. Lobato reported to the board that the focus is on Regents exam preparation and that PBIS protocols and initiatives are being utilized to motivate students. Students are being rewarded for behavior, timeliness, and their work. These incentives encourage students to push forward and make their best efforts.

b. Queens—Mr. Muhammad Bilal

Dr. DiGaudio informed the board that Mr. Bilal was also doing Regents exam prep. Mr. Bilal had a PD last week on item analysis. The school also administered mock regents to the students as part of the Regents preparation. Dr. DiGaudio also stated that over the last two (2) weeks, she held Regents prep team meetings for each of the subject areas during common prep time. Dr. DiGaudio further stated that Mr. Bilal will be conducting another Regents PD this afternoon. Dr. DiGaudio also informed the board that the new biology Regents is coming up in June 2025. Finally, Dr. DiGaudio stated that there is a lack of preparation materials from the state for the Biology Regents. Subsequently, NDCS will be organizing its own preparation materials for the students.

X. Facilities—Mr. Brian Baer, Dr. Sara Asmussen & Mr. Jose Obregon

a. Update on Kitchen work in Queens

Dr. Asmussen reported to the board that demolition was supposed to begin today, but it was postponed until Friday. Dr. Asmussen also stated that Mr. Obregon met with the construction representative to work out any potential issues that need to be addressed. Mr. Obregon confirmed that he had done so. Mr. Tabano asked what the project schedule was. Mr. Brian Baer confirmed that the first project kickoff meeting will be on Friday at 11 on site. Mr. Baer also stated that the schedule projects completion by the end of April 2025 and final turnover in early to mid-May 2025.

Mr. Tabano further asked how the school is managing the disruption that the kitchen project will cause. Dr. Asmussen replied that the ramp entrance will be closed to all except for one (1) staff member with disabilities that will need to enter the building that way and use the elevator. Dr. Asmussen also stated that the construction area will be off limits to all, including students and staff. Students will come into the building in the morning through the Stairwell B entrance and will pass through security check points in the cafeteria. After students go through security, they will be allowed to go up to their class. Traffic will be controlled so there is no overcrowding on the stairway going up to class. Dr. Asmussen stated that cut-off times for students may have to be adjusted since this new setup may take longer than normal. Students will exit the building at the end of the day through Exit B.

b. Update on roof in Brooklyn

Mr. Brian Baer stated that there is more clarity now pertaining to improvement to the roof in Brooklyn, based on the original design drawings from when the renovations occurred. Therefore, the structural engineer is reviewing this one last time, and the contractors should be moving on to the roof project within a month. Mr. Baer also stated that there is a discussion about potentially changing from the porcelain paver system to a more rubberized paver system. This change may expedite things on the side of the structural engineer.

c. COO

Mr. Brian Baer stated that the COO process is progressing. Mr. Baer stated that he received the DEP filing, or a portion of the DEP filing, from Benchmark yesterday. Mr. Baer is waiting for two (2) other documents from Benchmark, and he believes that this will meet what Metropolis needs to move forward. Mr. Baer also stated that LEA Electrical Co. will take care of other open items that are needed for the final COO. Dr. Asmussen confirmed that LEA Electrical along with Casey Fire was at the school today to address the Carbon Monoxide detector requirements on the roof.

XI. New Business

There was no new business to discuss. However, Dr. Asmussen stated that Mr. Jeffrey Casio, board member, was at both schools several times. Dr. Asmussen then asked Mr. Casio if he could give a presentation at next month’s board meeting on what he has done at both schools. Dr. Asmussen also stated that Mr. Casio’s visits to the schools are working out very well and she thanked him. Dr. Asmussen also congratulated Ms. Flores for her work and stated that New Dawn Charter School is now officially a CTE school in both the Brooklyn and Queens locations.

XII. Public Comment

There was no public comment.

XIII. Adjournment

The next board meeting was scheduled for January 28, 2025, at 11:00 A.M. The Board adjourned at 11:32 A.M.

New Dawn Charter Schools Board of Trustees

January 27, 2024

11:00 a.m.: Board Meeting

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
347-505-9101

Date: Monday, January 27, 2025

Time: 11:00 AM

Board Members Present: Mr. Ronald Tabano, Chairperson, Ms. Jane Sun, Vice-Chairperson, Ms. Katharine Urbati, Treasurer, Mr. Brian Baer, Secretary, Mr. Jeffrey Casio, board member, Mr. Daniel Lewis, board member.

Board Members Absent: None

Staff Members/Visitors Present: Dr. Sara Asmussen, Executive Director, NDCS, Mr. Jose Obregon, Director of Operations, NDCS, Mr. Steve Ramkissoon, Director of Finance & HR, NDCS, Ms. Donna Lobato, Principal NDCHS, Mrs. Nazli Flores, Director of Student Supports College & Career, NDCS, Mr. Ashish Abraham, Recruitment and Marketing Specialist. NDCS.

I. Executive Meeting

Legal matters were discussed and voted on during this meeting.

II. Call to Order Full Board Meeting

Mr. Ron Tabano called the board meeting to order at 11:10 a.m. and asked the board members if there was a resolution to approve and accept the amended January 2025 Board meeting agenda.

Resolution: January 2025 Agenda—Mr. Ronald Tabano

Motion: Ms. Katharine Urbati motioned to accept and approve the amended January 2025 Board of Trustees meeting agenda**.**

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the amended January 2025 Board of Trustees meeting agenda.

III. Resolution: December Minutes—Mr. Ronald Tabano

Mr. Ron Tabano asked the board members if there was a resolution to approve and accept the amended December 2024 Board meeting minutes.

Motion: Ms. Katharine Urbati motioned to accept and approve the December 2024 Board of Trustees meeting minutes.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the December 2024 Board of Trustees meeting minutes

IV. Work in the Schools—Mrs. Nazli Flores

Mr. Jeffrey Casio Presentation

While this presentation was tabled until February, Mr. Casio informed the board members that he has done four (4) presentations to four (4) cohorts of students at both schools. The presentations focused on various financial topics. Mr. Casio further stated that he also invited representatives from the U.S. Army Reserve recruiting station to speak with the students. Additionally, Mr. Cassio informed the board members that he has also invited representatives from financial institutions such as Chase Bank to be part of his presentation to the students.

V. Financials—Mr. Steve Ramkissoon
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

Mr. Ramkissoon reported to the board that as of this date, both schools are doing well financially. He stated that the Brooklyn school has two hundred twenty-seven (227) students enrolled versus the targeted three hundred (350) student enrollment goal. Mr. Ramkissoon also stated that NDCHS Queens is doing very well. The Queens school has three hundred forty-eight (348) students enrolled which aligns with the target enrollment goal of three hundred fifty (350) students. Mr. Ramkissoon further stated that because the Queens school has exceeded its enrollment goals, it has paused its student recruitment efforts until students are discharged. Dr. Asmussen also confirmed that the State rejected the Queens school's last invoice since the school exceeded the student enrollment limit. Dr. Asmussen further stated that, subsequently, she removed students who we knew were going to be discharged later in the year from the invoice and that student recruitment was halted since none of the students above the enrollment limit. Mr. Ramkissoon stated that, in summation, the Queens school was in a good financial position and asked the board members if there were any questions or concerns. There were no questions or concerns. Finally, Mr. Ramkissoon stated that he would include the notes that Ms. Urbati requested in his next report. Mr. Tabano then asked the board members if there was a motion to accept and approve the December 2024 financials.

a. Resolution: December 2024 Financials

Motion: Ms. Katharine Urbati motioned to accept and approve the December 2024 financials.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the December 2024 financials.

b. Update on Condo Lease with Friends of New Dawn

Mr. Tabano asked if there was any update on the Condo Lease agreement. Mr. Ramkissoon informed the board members that all the necessary documentation that was needed to go forward with the agreement is signed. Mr. Ramkissoon also stated that he must ensure that all transactions are tax-exempt. He also stated that Barone Management gave the school partial payment for attorney fees. Mr. Ramkissoon also stated that later he will speak with Barone about Barone picking up the cost for one security guard for student enrollment numbers ranging between one hundred- fifty (150) to five hundred (500) students enrolled. Mr. Tabano asked the board member if there were any questions for Mr. Ramkissoon. There were no questions.

VI. Contracts/Policies—Dr. Sara Asmussen/Mr. Jose Obregon
Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

a. Resolution: Locksmith Queens

Mr. Obregon informed the board that he obtained two (2) quotes from separate providers to change the locks pertaining to all common use rooms/areas such as classrooms. These new locks will self-lock and add extra security in case of an emergency. The new locks will unlock using one (1) master key that will be made available to all those who use these rooms/areas. A total of forty-nine (49) locks will be installed. Mr. Obregon recommended to the board that they approve Always Ready Locksmiths for this job. Mr. Tabano asked the board members if there was a motion to accept and approve the contract bid from Always Ready Locksmiths.

Motion: Mr. Brian Baer motion to accept and approve the contract bid from Always Ready Locksmiths.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve motion to accept and approve the contract bid from Always Ready Locksmiths.

b. **Resolution: Immigration Policy**

Mr. Tabano asked the board members if all the board members agreed with the Immigration Policy that the board discussed previously. All board members confirmed that they agreed. Mr. Tabano then asked Dr. Asmussen if she placed the policy on official school letterhead and Dr. Asmussen confirmed that she did. Mr. Tabano then asked the board members if there was a motion to accept and approve the New Dawn immigration policy.

Motion: Ms. Katharine Urbati motioned to accept and approve the New Dawn immigration policy.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the New Dawn immigration policy.

Mr. Tabano asked Dr. Asmussen to share the New Dawn Hero Act Policy. Dr. Asmussen stated that she would. Mr. Tabano asked that the school research the act since it was a state requirement. Dr. Asmussen agreed that the school will review the requirements.

c. **Resolution: Efficient Contract**

Dr. Asmussen informed the board that the Efficient Contract was a data system that protects information and data as required by New York State. Dr. Asmussen explained that the contract allows the school to receive $35,000 to set up the record keeping system through a Department of Justice grant. Ms. Urbati stated that it sounded beneficial for the school. Mr. Tabano then asked if there was a motion to accept and approve the Efficient Contract.

Motion: Ms. Katharine Urbati motioned to accept and approve the Efficient Contract.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the Efficient Contract.

VII. Staff Recruitment—Mr. Ash Abraham
Benchmark 2: Teaching and Learning

a. **Status of Current Hiring**

1. **Tabled**

VIII. Student Recruitment—Mr. Ash Abraham
Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

a. **Brooklyn**

Dr. Asmussen confirmed that student recruitment is only happening in the Brooklyn school.

b. Queens—CLOSED.

IX. School Updates—Dr. Sara Asmussen

Dr. Asmussen reported that Regents results are embargoed but will be shared with the Board. (All numbers redacted due to embargo). Dr. Asmussen also stated that one of the initiatives which will be implement at each school is the ELL ELA class which will focus on how to pass the ELA exam for those students who have met all graduation requirements, including the other Regents exams, but had tried numerous times to pass the ELA Regents but continue to fail. The goal will be to teach these students how to speak and understand English. Dr. Asmussen also stated that she will have a detailed report on the breakdown of Regent results for both schools.

For Math, Dr. Asmussen stated that the school will be reviewing Math 180 to determine if there is another program that is more effective and to determine if the Math 180 program is being used correctly.

Mr. Tabano stated that the school is taking action to address the shortfalls, and this will have a positive impact in the future. Dr. Asmussen also stated that she is contemplating using Title II funds to hire tutors for students that have taken the exams multiple times and are still struggling.

(This section was redacted due to the embargo).

X. Facilities—Mr. Brian Baer, Dr. Sara Asmussen & Mr. Jose Obregon

a. Update on Kitchen work in Queens

Mr. Brian Baer informed the board members that kitchen project is progressing nicely. He also stated that there is another construction meeting scheduled for Friday of this week. The meetings take place on a two (2) week cycle.

b. Update on roof in Brooklyn

Mr. Baer also informed he board members that the roof project in Brooklyn is progressing as well. Mr. Baer also added that he is still waiting for some final documentation from the architect so that he can submit it to the land use attorney for the VSA process.

c. COO

Mr. Baer also informed the board that he has asked Metropolis for an updated status on where the school stands with open-ended items for the final COO. Mr. Baer stated that he believes that the school is much closer to obtaining the final COO than it was at the last board meeting, Mr. Baer stated that he is aware of several things that have been checked off to complete the process. Mr. Baer further stated that he has also asked Metropolis for an updated status on where the school stands with open-ended items to obtain the final COO Lastly, Mr. Baer stated that the school was able to get the temporary certificate of occupancy (TCO) renewed that will be in effect until the end of April 2025.

XI. New Business

There was no new business discussed.

XII. Public Comment

There was no public comment.

XIII. Adjournment

The board agreed to meet again on Tuesday, February 25, 2025, at 11:00 A.M. The board adjourned the meeting at 11:36 A.M.

New Dawn Charter Schools Board of Trustees

August 13, 2024

11:00 a.m.: Board Meeting

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
547-505-9101

Board Members present: Mr. Ronald Tabano, Chairperson, Ms. Jane Sun, Vice Chairperson, Mr. Brian Baer, Secretary, Ms. Katharine Urbati, Treasurer

Board Members Absent: Mr. Daniel Lewis, board member.

Staff Members/ Visitors Present: NDCS: Dr. Sara Asmussen, Executive Director; Mr. Jose Obregon, Director of Operations, Mr. Steve Sedaris, Attorney at Law

Mr. Tabano welcomed all the board and staff members to the meeting. Mr. Tabano then asked the board members if there was a motion to accept and approve the August 2024 Board of Trustees Meeting Agenda.

I. Resolution: August 2024 Board Agenda—Mr. Ronald Tabano

Motion: Mr. Brian Baer motioned to accept and approve the August 2024, Board of Trustees meeting agenda.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board voted unanimously to accept and approve the June 2024 Board of Trustees meeting agenda.

II. Resolution: July 2024 Minutes—Mr. Ronald Tabano

Mr. Tabano then asked the board members if there was a motion to accept and approve the July 2024 Board of Board of Trustees Minutes.

Motion: Mr. Brian Baer motioned to accept and approve the July 2024, Board of Trustees minutes.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board voted unanimously to accept and approve the July 2024 Board of Trustees minutes.

III. Queens Lease—Mr. Steve Sedaris, Attorney at Law

Mr. Steve Sedaris explained to the board members that the first thing that will be done is to create a condo. The condo will consist of unit B1, which is the basement floor. The units including the first through the fourth, including the roof top, will be Unit B2. The units split up the ownership percentages such that unit B1 will be 13.28% and B2 86.72%. The goal will be that there will be no real estate taxes while the Friends of New Dawn is the direct tenant, and the owner of the condo lease holds interest. Mr. Sedaris explained to the board members that once the second and third amendment of the lease condo agreement are signed, he will submit those condo documents to the Attorney General for approval. New Dawn will be responsible for the payment of all the real estate taxes, including what Barone Management is responsible for. This includes any real estate tax increases. Once the condo agreement is approved, New Dawn will then get reimbursed for the actual tax payments that it made retroactive to when it first made the payment from the date that the third amendment is entered.

Mr. Tabano asked Mr. Sedaris what the timeline is for completion of the condo lease agreement to be approved by the state, city, and then go into effect. Mr. Sedaris replied that it can be between nine (9) months to one (1) year before everything is approved by the State and city. Ms. Urbati asked what would happen if New Dawn ceased to exist before the thirty (30) year term. Mr. Sedaris stated that none of the Board Members can be held liable. However, he also stated that the school itself can be held liable and that this was one of the inherent risks that was relevant to this condo-lease agreement.

Mr. Tabano asked the board if there was a motion to approve and accept the Queen's lease and the condominium agreement .

a. **Resolution:** Queens Lease and Condominium agreement

Motion: Mr. Brian Baer motioned to accept and approve the Queens Lease and Condominium agreement

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board voted unanimously to accept and approve the Queens Lease and Condominium agreement.

IV. Financials— Mr. Steve Ramkissoon- Director of Finance
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

Mr. Tabano asked Ms. Urbati if she was able to look at the July 2024 Financials and Ms. Urbati said that she did and did not see anything that was of concern. Mr. Tabano then asked the board members if anyone had any questions or concerns regarding the July 2024 financials. There were no questions or concerns. Mr. Tabano then asked the board members if there was a motion to accept and approve the July 2024 financials**.**

Motion: Ms. Katharine Urbati motioned to accept and approve the July 2024 financials.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board voted unanimously to accept and approve the July 2024 financials.

a. Update on Audit

Mr. Tabano asked Dr. Asmussen for an update on the upcoming audit. Dr. Asmussen stated that the auditors will be at the school tomorrow.

V. New Board Member - Dr. Asmussen

Dr. Asmussen reported to the board that she met in person with Mr. Jeffrey Casio. Dr. Asmussen stated that Mr. Casio lives in Jamaica, Queens and he has a large charter school portfolio in Connecticut, Pennsylvania, New York, and Arizona. Mr. Casio stated that he wants to be part of a board, and he wants to be on a board in his community. He is a graduate of Jamaica High School and spent four (4) years in the armed services. After leaving the service, he went into banking and has been in banking ever since. Dr. Asmussen stated that she believes that he is a good fit. Mr. Casio is also very interested in one of the Queen's school goals for next year which is getting the community more involved and getting a Parent Teacher Association formed.

Mr. Tabano also stated that he spoke with Mr. Casio, and he thinks that Mr. Casio will be helpful with the school’s investment policy and especially managing the school’s investments. Mr. Tabano stated that he believes that Mr. Casio is well experienced in that field and will be a good addition. Mr. Tabano then asked the board members if there was a motion to accept Mr. Jefferey Casio as a new board member.

a. Resolution: New board member

Motion: Mr. Brian Baer motioned to accept and approve Mr. Jeffrey Casio as a new board member on the New Dawn Charter School Board of Trustees.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board voted unanimously to accept and approve Mr. Jeffrey Casio as a new board member on the New Dawn Charter School Board of Trustees.

VI. Contracts/Policies— Dr. Sara Asmussen – Executive Director
Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning

Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

Dr. Asmussen explained to the board members that the Land Use Attorney will be used to file for a change converting the Mechanical Room on the rooftop floor to a classroom space. Dr. Asmussen stated that the land use attorney stated that this change is feasible and that he will be able to file asking for that change. Mr. Tabano then asked the board members if there was a resolution to retain the land use attorney for the purposes that Dr. Asmussen described.

a. **Resolution: Land Use Attorney**

Motion: Mr. Brian Baer motioned to accept and approve the retainment of the Land Use Attorney.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board voted unanimously to accept and approve the retainment of the Land Use Attorney.

Mr. Tabano then asked the board members if there was a resolution to retain a lease attorney.

b. **Resolution: Lease Attorney**

Motion: Ms. Katharine Urbati motioned to accept and approve the retainment of a Lease Attorney.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board voted unanimously to accept and approve the retainment of a Lease Attorney.

Dr. Asmussen explained to the board the need to use the money available for the installation of the culinary kitchen in Queens sooner than later before time runs out. She explained that this why she is in favor of purchasing the kitchen equipment now. Mr. Brian Baer concurred with Dr. Asmussen's assessment and stated that the company who the school will buy the equipment from will install it when the kitchen is ready. Mr. Tabano also mentioned that he is familiar with Johnson Equipment company, but he believes that since pricing is similar between the two bidding companies, going with the company that will install the equipment is the best course of action. He asked the board member for their thoughts. Ms. Urbati agreed that going with the company that will install the equipment sounds like the best option. Mr. Tabano then asked the board members if there was a resolution to use Island Equipment Company as the provider of the kitchen equipment

c. **Resolution: Kitchen Equipment**

Motion: Mr. Brian Baer motioned to accept and approve the kitchen equipment bid from Island Equipment Company.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board voted unanimously to accept and approve the kitchen equipment bid from Island Equipment Company.

d. Discussion: Barone Maximum Bid – Mr. Brian Baer

Mr. Brian Baer informed the board members that an agreement including a GMP had been reached but there are a few details that still needed to be worked out. Mr. Baer further stated that the school's land use attorney would be reviewing the agreement within the next week to ensure that the necessary details of that agreement are finalized. Mr. Baer stated that he will keep the board appraised.

e. Resolution: Computer bids

Mr. Tabano then asked Mr. Obregon to speak to the board regarding the bids that he obtained for the purchase of new laptop computers for new staff coming on board. Mr. Obregon informed the board that in his experience, Dell offered better service for those laptops that needed repair. Therefore, he recommended that the board accept the Dell bid. Mr. Tabano then asked the board members if there was a motion to accept and approve the bid from Dell, Inc. for the purchase of new laptop computers.

Motion: Ms. Katharine Urbati motioned to accept and approve the bid from Dell, Inc. for the purchase of new laptop computers.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board voted unanimously to accept and approve the bid from Dell, Inc. for the purchase of new laptop computers.

VII. Staff Recruitment—Mr. Ashish Abraham
Benchmark 2: Teaching and Learning

a. Status of Current Hiring

Dr. Asmussen reported to the board that the Queens school has been looking for a math teacher for two (2) years. Dr. Asmussen stated that there are two (2) extremely strong candidates. The candidates have not been interviewed yet. Both candidates will be coming in for in-person interviews. If all goes well, the candidates will be hired by the end of the week. The new Project Director for the Stronger Connections grant is scheduled to conduct training for the Brooklyn staff this coming Thursday and Friday. The Project director will officially start on Thursday. Dr.

Asmussen also reported that she is still seeking an individual to head this grant at the Queens school.

1. **Brooklyn: Behavior Specialist (50% on Mental Health Grant)**

Dr. Asmussen confirmed that there were several interviews conducted and that a decision will be made within the next week.

2. **Queens: Behavior Specialist (50% on Mental Health Grant)**
   SPED (potentially 2), ELL, Math, PE/Health,

Dr. Asmussen reported to the board that there are two SPED teachers assigned to the Queens school and there are other candidates scheduled in the next two weeks to be interviewed for vacant positions at the Queens school. D. Asmussen stated that the goal is to have a full staff at the Queens school by September 5, 2024.

VIII. Student Recruitment—Mr. Ashish Abraham
Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

Dr. Asmussen reported that both schools are enrolling students.

IX. School Updates – Dr. Asmussen

a. **No changes focused on hiring staff and Regents**

Dr. Asmussen informed the board members that both schools are getting ready for Regents exams next week. Dr. Asmussen stated that she has some great interventions in place for next year. She stated that the schools will be using their Title III money to start a new ELL program. One of the objectives will be to spend the Title III funds to completely revamp the ELL program and re-write the curriculum. For the students who speak no English and are in the internship program, they will participate in a three (3) to four (4) hours of English class. Dr. Asmussen stated that the schools have the staff in place to do this. There are many ELL students who have well over 44 credits who transferred in from other schools because they were unable to pass the ELA Regents. These students will be taking the ELA Regents in six weeks and there is not enough time to get these students to increase their scores. Notwithstanding these challenges, Dr. Asmussen stated that both schools are doing everything possible to get these ELL students to pass the ELA Regents. Dr. Asmussen also reported to the board that this summer, there were stand-alone ELA Regents classes for ELL students specifically to deal with these issues.

X. Facilities—Dr. Sara Asmussen & Mr. Brian Baer

a. **Update on Kitchen work in Queens**

Dr. Asmussen reported that the kitchen work is going well. She also stated that she is feeling better now that the kitchen equipment can be ordered, and that maximum pricing is in effect or at least started and in the hands of the attorney. Dr. Asmussen also stated that demolition is ready to begin.

b. Update on roof in Brooklyn

Mr. Brian Baer stated the school is waiting on a revised price on the tiles. Mr. Baer also stated that a big concern is the sequence of delivery of the tiles and where the tiles can be stored because they are big and heavy. Mr. Baer also stated that storing them in a warehouse is going to be costly. Mr. Baer also stated that he is inquiring if the tiles can be delivered and stored on site, specifically in the cafeteria, and then relocate them to the roof when installation begins. Dr. Asmussen also stated that she requested pricing for the use of a crane to avoid bringing the tiles into the cafeteria and storing them there. Mr. Tabano agreed that this would be a better option than to bring them into the building and cause damage to the cafeteria floor.

c. TCO versus COO

Mr. Baer informed the board members that there was an email that Metropolis sent out earlier this morning asking GKV to sign a form. Mr. Baer also stated that the form has not come back from GKV yet and that he will wait another day before he reaches out to GKV. Mr. Baer further stated that he has provided all the documentation that the school has to Metropolis. Therefore Mr. Baer believes that this last document from GKV is all that is needed unless Metropolis informs the school that something else is needed.

Mr. Baer also confirmed that the TCO was applied for and hopefully the permanent COO will follow shortly thereafter the TCO is issued. Mr. Baer stated that one of the issues holding back the COO was that the property needed another inspection by both DOB and FDNY. Dr. Asmussen confirmed that the FDNY came out to conduct the Fire Exit sign inspection and all went well.

XI. New Business

Dr. Asmussen informed the board that the school will probably use some of the 3M dollars of revenue from last year to finish up the kitchen project.

XII. Public Comment

There was no public comment.

XIII. Adjournment

The next board meeting was scheduled for Tuesday, September 24, 2024. The board adjourned the meeting at 11:55 A.M.

New Dawn Charter Schools Board of Trustees

February 25, 2025

11:00 a.m.: Board Meeting Minutes

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
347-505-9101

Board Members Present: Mr. Ronald Tabano, Chairperson, Ms. Jane Sun, Vice-Chairperson, Ms. Katharine Urbati, Treasurer, Mr. Jeffrey Casio, board member.

Board Members Absent: Mr. Brian Baer, Secretary, Mr. Daniel Lewis, board member.

Staff Members/Visitors Present: Dr. Sara Asmussen, Executive Director, NDCS, Mr. Jose Obregon, Director of Operations, NDCS, Mr. Steve Ramkissoon, Director of Finance & HR, NDCS, Ms. Donna Lobato, Principal NDCHS, Ms. Nazli Askin, Director of Student Supports College & Career, NDCS,

I. Resolution: February 2025 Board Agenda—Mr. Ronald Tabano

Mr. Tabano asked the board members if there was a resolution to accept and approve the February 2025 Board Agenda.

Motion: Ms. Katharine Urbati motioned to accept and approve the amended February 2025 Board of Trustees meeting agenda.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board unanimously voted to accept and approve the amended February 2025 Board of Trustees meeting agenda.

II. Resolution: January 2025 Minutes—Mr. Ronald Tabano

Mr. Ron Tabano asked the board members if there was a resolution to accept and approve the January 2025 Board Agenda.

Motion: Ms. Jane Sun motioned to accept and approve the January 2025 Board of Trustees meeting minutes.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the of January 2025 Board of Trustees meeting minutes

III. Financials—Mr. Steve Ramkissoon
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

a. Financials

Mr. Ramkissoon informed the board members that both schools continue to do well with the Queens school doing slightly better. He further stated that he projects that the Brooklyn school will also improve its numbers soon. Brooklyn has two hundred twenty-seven (227) students enrolled of the targeted three hundred (300) student enrollment goal. Mr. Ramkissoon also stated that the Brooklyn school is still within the budget forecast for the school. He asked if there were any questions or concerns.

Ms. Urbati stated that she did not receive the financial report until it was published in the school meeting book. Therefore, she did not have the opportunity to scrutinize the report and conduct the necessary analysis. She asked Mr. Ramkissoon to please ensure that she receives the report well before the board meeting. Mr. Ramkissoon stated that he sent the financial report to the whole board yesterday morning. Ms. Urbati confirmed that she did not receive it. Ms. Urbati also stated that she was surprised that Brooklyn's revenue was so high despite the school having only two hundred twenty-seven (227) students enrolled. Ms. Urbati asked if this was a result of additional and un-forecasted SPED funding. Mr. Ramkissoon confirmed that additional SPED funding contributed to the revenue as well as mindful spending.

Mr. Ramkissoon informed the board members that the Queens school currently has three hundred forty-eight (348) students enrolled of the three hundred fifty student (350) cap Mr. Ramkissoon also stated that at this time last year, the Queens school revenue was a little higher, but that was because the schools are allowed a 10% overage in student enrollment. He then asked the board members if there were any questions or concerns. There were no questions or concerns.

Mr. Tabano then asked the board members if there was a motion to accept and approve the January 2025 financials.

Motion: Ms. Catharine Urbati motioned to accept and approve the January 2025 financials.

Motion Seconded: Ms. Jane Sun seconded the motion.

Vote: The board unanimously voted to accept and approve the January 2025 financials.

b. Annual Bond Presentation

Mr. Ramkissoon informed the board members that Dr. Asmussen and he met last month with the bond investors for the annual presentation. Mr. Ramkissoon also stated that he uploaded the presentation slides on the portal for everyone's information. The presentation lasted 15-20 minutes and none of the bond investors had any questions or issues with the presentation. Mr. Ramkissoon also stated that all is in order and progressing as expected.

VI. Internship Presentation—Mr. Jeffrey Casio; Mrs. Nazli Flores

Ms. Flores reported to the board that Mr. Casio has graciously accepted coming to both schools to speak of his life experiences with the students. Ms. Flores also stated that Mr. Casio's presentation went well at both schools. Students had many questions for him. Ms. Askin also stated that Mr. Casio has been collaborating with her and the internship team on developing more relationships with the community. One of those relationships is with U.S. Army recruiters. Mr. Casio invited U.S. Army recruiters to the Queens school during internship to do a presentation which went well. Ms. Askin also stated that Mr. Casio is working with the YMCA so that students can use the YMCA's sport facilities to play basketball and for other events. Ms. Askin also stated that students enjoy speaking with Mr. Casio and have sent him emails asking for help finding a job or fixing their resumes.

Mr. Casio informed the board members that in December 2024, he did two (2) presentations on December 9 and December 16 at ND Queens school and two (2) presentations on December 10 and December 17 at the Brooklyn school. location, Mr. Casio stated that he shared his professional journey, his story, and his career experience. Mr. Casio further stated that he shared with the students that he started as an employee with Burger King and later became a vice president as a market sales manager for a commercial bank. During his presentation, Mr. Casio stated that he discussed his responsibilities as a market sales manager and how he used his current position to inspire others. After the presentation, Mr. Casio stated that multiple students sent him emails to share their stories and requested assistance in updating their resumes and finding part-time jobs. Mr. Casio further stated that his other presentation focused on money skills and financial health workshops. Mr. Casio also stated that he is working with Ms. Natasha Castillo, Vice President for Community Manager, at Chase bank. Ms. Castillo also worked on the preclearance process for Chase to be able to conduct money skills and financial health workshops with students. Ms. Castillo will also send calendar invites to follow up on the next steps. Mr. Casio also stated that Ms. Castillo provided him with three (3) dates. The dates are March 14 at 12:00 PM, March 17, at 11:00 AM, and March 21 at 11am. Mr. Casio stated that he will send this to board members and the school leadership team to identify which dates work best for everyone.

Mr. Casio further informed the board members that the other presentation on December 18, 2024, was with a U.S. Army recruiter. Mr. Casio stated that this is close to his heart because he is an Army veteran and knows that Mr. Jose Obregon is also an Army Veteran. During this presentation, Staff Sergeant Coney did a presentation at the Queens location. As part of the presentation, Staff Sergeant Coney shared this professional journey with the US Army. He also invited two (2) soldiers who recently graduated from boot camp and their AIT (Advance Individual Training) courses. The new soldiers shared their personal bio prior to serving in the

Army and how the Army changed their lives. Mr. Casio stated that many students were interested during the presentation, and they sent their information to do a follow up with the U.S. Army recruiter. Mr. Casio stated that he is interested in scheduling a follow-up presentation again with Staff Sergeant Coney for the second cohort in Queens. Mr. Casio also stated that if the Brooklyn school is interested, he would gladly collaborate with the recruiter in Brooklyn to do a similar presentation.

Mr. Casio also stated that he was working with the local YMCA in Queens. Mr. Casio met with the leadership team of the local YMCA on February 20. Mr. Casio stated that he met Mr. Cedric Do and Ms. Sabrina Scott. Mr. Casio stated that Mr. Do shared his initiatives at the YMCA, and how he was able to successfully transition his YMCA from the worst performing YMCA in New York into the most successful in the five (5) boroughs. Mr. Do also asked Mr. Casio to collaborate with them on supporting the initiatives for workshop development and financial literacy. Mr. Casio also had the opportunity to discuss with Mr. Do how the school can use the YMCA gym to conduct a basketball program. Mr. Casio also stated that the YMCA has a gymnasium with workout equipment that New Dawn can use as well. Mr. Casio stated that he wants to build this relationship with Mr. Do so that we can freely use the YMCA and add it as part of the school curriculum. Mr. Do asked Mr. Casio to consider joining the YMCA board. Mr. Casio stated that he thanked Mr. Do, but Mr. Casio emphasized that he wanted to initiate the relationship between New Dawn and the YMCA first. Mr. Tabano and Dr. Asmussen thanked Mr. Casio for his work and continued support for the students.

VII. Contracts/Policies—Dr. Sara Asmussen
Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

a. None

VIII. Staff Recruitment—Mr. Ashish Abraham
Benchmark 2: Teaching and Learning

a. All positions filled; always hiring SPED teachers.

IX. Student Recruitment—Mr. Ashish Abraham
Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

a. Status of Current Recruitment

b. C week (freshmen) is closed at both schools as per school charters

X. School Updates

a. Regents Results—Dr. Sara Asmussen

Dr. Asmussen stated that she sent out the Regents results to all the board members. At this time the results are embargoed. Dr. Asmussen stated she has asked Dr. DiGaudio and Mrs. Lobato to talk to the school's math consultant, which the school has used for several years, to determine issues in the math classes. Dr. Asmussen stated that everyone was very pleased with the Science results. ELL students performed very well. Dr. Asmussen emphasized that this is a huge accomplishment for the school, especially when other schools drop all the incoming ELL students because they cannot pass the Regents. Dr. Asmussen further reported that Global and History did very well. Dr. Asmussen stated that the goal is 75% pass rate and that the focus for the rest of the spring term would be on English and Math. Dr. Asmussen also stated that next month, Dr. DiGaudio will do a presentation regarding what the next steps will be to get those scores up.

Mr. Tabano asked Dr. Asmussen what the SPED percentages are for both schools. Dr. Asmussen replied that the ND Brooklyn school is in the high 40% and the Queens school is in the upper 30%. Dr. Asmussen also stated that regarding ELL students, the Queens school has many more than Brooklyn.

b. Brooklyn & Queens—Ms. Donna Lobato

Ms. Lobato reported to the board members that mid-year observations are almost done in both schools, and they are going very well. Ms. Lobato also reported that both schools are focusing on doing school-wide events between both schools. The plan is to start inter-school visitation soon, where some staff from Brooklyn will go to Queens and some Queens staff will visit the Brooklyn school. The goal is for teachers to spend time with their counterparts so they can troubleshoot, do curriculum planning, get to know each other, and exchange ideas. Finally, Ms. Lobato stated that both schools are conducting field trips. In Brooklyn and Queens, students went to see, "The Great Gatsby" together. This trip was funded through the literacy grant.

Ms. Lobato also informed the board that staff have started meeting C-week students to determine if they are on track to go to a B-week schedule. Ms. Lobato also stated that one of the things that are discussed with C-week students is their credits and if they are passing their classes. Another topic that is discussed with C-week students is discipline infractions that may impact and prevent them from being assigned to internship sites. Ms. Lobato stated that students are told that the internship program is half of the program at New Dawn and is equally as important as the academic portion of their school experience. Ms. Lobato also stated she will continue to work on improving Regents results.

Mr. Casio asked Ms. Lobato if she thought that a workshop of any type could help the C-week students. Ms. Lobato said she is amenable to the idea and would talk to Mr. Casio about such an initiative.

XI. Facilities—Mr. Jose Obregon & Mr. Brian Baer

a. Update on Kitchen work in Queens

Mr. Obregon informed the board members that the kitchen project in Queens is approximately 50% complete as Mr. Brian Baer forecasted. Mr. Obregon stated that he was at the ND Queens school twice over the break and he observed noteworthy progress. Mr. Obregon further stated that the contractors were installing venting units on the lower rooftop of the building. Mr. Obregon also stated that Barone management also believes that they will finish the project on schedule which is in the May 2025 period.

b. TCO versus COO

Mr. Obregon informed the board members that the design sketch, which allows the ND Brooklyn school to install the required carbon monoxide detectors, was submitted and is waiting for approval from the DOB and FDNY. Mr. Obregon also stated that Mr. Brian Baer believes that the school is close to getting that sketch approved which will allow the school to get the final COO.

c. Roof in Brooklyn

Regarding the roof project in Brooklyn, Mr. Obregon stated that Mr. Baer confirmed that the final drawings were received and submitted to the Department of Buildings yesterday and were distributed to the land use attorney as well.

Finally, Mr. Obregon informed the board members that the locks on the doors the board approved were installed in the classrooms and all the shared areas and that window blinds were also installed in all the windows at the Queen school. Dr. Asmussen stated that the teachers were very appreciative of the window blinds.

XII. New Business

There was no new business discussed.

XIII. Public Comment

There was no public comment.

XIV. Adjournment

The board decided that the next board meeting will be on March 25, 2025, at 11:00 A.M. The meeting was adjourned at 11:31 A.M.

ANNUAL MEETING
New Dawn Charter Schools Board of Trustees

March 25, 2025

11:00 a.m.: Board Meeting Minutes

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
347-505-9101

Date: Tuesday, March 25, 2025
Time: 11:00 AM

Board Members Present: Mr. Ronald Tabano, Chairperson, Ms. Katharine Urbati, Treasurer, Mr. Brian Baer, Secretary, Mr. Jeffrey Casio, board member, Mr. Daniel Lewis, board member.

Board Members Absent: Ms. Jane Sun has submitted her resignation from the Board.

Staff Members/Visitors Present: Dr. Sara Asmussen, Executive Director, Mr. Jose Obregon, Director of Operations, Mr. Steve Ramkissoon, Director of Finance & HR, Dr. Lisa DiGaudio, Director of Curriculum and Instruction, Mr. Ashish Abraham, Recruitment and Marketing Specialist, all NDCS. Muhammad Bilal, NDCHS II.

Mr. Ron Tabano called the board meeting to order and asked the board members if there was a resolution to approve and accept the March 2025 Board meeting agenda.

I. Resolution: March Agenda—Mr. Ronald Tabano

Motion: Ms. Katharine Urbati motioned to accept and approve the March 2025 Board of Trustees meeting agenda.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the March 2025 Board of Trustees meeting agenda.

II. Resolution: February Minutes—Mr. Ronald Tabano

Mr. Ron Tabano asked the board members if there was a resolution to accept and approve the amended February 2025 Board meeting minutes.

Motion: Ms. Katharine Urbati motioned to accept and approve the February 2025 Board of Trustees meeting minutes.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the February 2025 Board of Trustees meeting minutes

III. Election of Board members

a. Ms. Sun

Mr. Tabano informed the board members that Ms. Jane Sun is stepping down from her position on the New Dawn Board of Trustees after commendably serving for several years. Mr. Tabano thanked Ms. Jane Sun for her service. Mr. Tabano then announced the members who have volunteered to remain on the board of trustees for another term.

Slate: Mr. Ronald Tabano, Mr. Brian Baer, Ms. Katherine Urbati, Mr. Jeffrey Casio, Mr. Daniel Lewis

Mr. Tabano then asked the current board members on the slate if they agreed to remain on the board and, if so, was there a motion to confirm that the current board members remain on the New Dawn Board of Trustees. All board members agreed to remain as board members.

Resolution: Election of Members

Motion: Ms. Katharine Urbati motioned to nominate and elect the board members on the slate to the New Dawn Board of Trustees.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the board members on the slate to the New Dawn Board of Trustees.

Mr. Tabano then asked the board members if anyone volunteers to serve as the Vice-Chairperson for the board of trustees. After a brief discussion, the board members agreed that Mr. Jefferey Casio will serve as the Vice-Chairperson for the board of trustees.

IV. Financials—Mr. Steve Ramkissoon

Benchmark 4: Financial Condition
Benchmark 5: Financial Management

Mr. Ramkissoon reported to the board members that the Brooklyn school budget is still on track as projected. Student enrollment numbers are at 246 students enrolled and student recruiting efforts are still in progress. Mr. Ramkissoon also stated that the current net income is higher than what he projected for the Brooklyn school. Finally, Mr. Ramkissoon stated that although there are several projected expenses, he believes the school will remain within the forecasted budget. Mr. Ramkissoon asked if there were any questions regarding the Brooklyn school financials. There were no questions.

Regarding the Queens school, Mr. Ramkissoon stated that the school is at a higher student enrollment than expected with 347 students enrolled. Mr. Ramkissoon also stated that there are still staff vacancies that still need to be filled. Finally, Mr. Ramkissoon stated that he saw no issues with the Queens financials and asked the board members if they had any questions. There were no questions. Ms. Urbati stated that the Brooklyn and Queens school financials looked good to her as well.

Mr. Tabano then asked the board members if there was a motion to accept and approve the February 2025 financial report.

a. **Resolution:** Financials

Motion: Ms. Katharine Urbati motioned to accept and approve the February 2025 financials.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the February 2025 financials.

Mr. Ramkissoon confirmed that he had sent IRS Form 990 to all the board members for their review and approval. Mr. Ramkissoon stated that IRS Form 990 needs to be signed and Dr. Asmussen will send it to the auditors. Mr. Tabano asked if any of the board members had questions regarding IRS Form 990. There were no questions. Mr. Tabano then asked the board members if there was a motion to accept and approve IRS Form 990.

b. **Resolution:** IRS Form 990

Motion: Ms. Katharine Urbati motioned to accept and approve the submission of IRS Form 990 as is.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the submission of IRS Form 990.

V. Contracts/Policies—Dr. Sara Asmussen

Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

a. **Resolution:** Conflict of Interest

Dr. Asmussen reported to the board members that some community advocacy groups may be at risk of losing their 503c status and their conflict-of-interest policy is being scrutinized in the process so it was good policy for Boards to review and approve the Conflict of Interest Policy every year. Dr. Asmussen had asked the board members to review and edit (if necessary) the schools' conflict of interest policy. Mr. Tabano then asked the board member if there was a motion to accept and approve the schools' conflict of interest policy.

Motion: Mr. Brian Baer motioned to accept and approve the schools' conflict of interest policy.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the conflict-of-interest policy.

VIII. Staff Recruitment—Mr. Ashish Abraham
Benchmark 2: Teaching and Learning

a. All positions filled; always hiring SPED teachers.

Mr. Ashish Abraham confirmed that all staff positions are filled, except SPED positions in Queens.

IX. Student Recruitment—Mr. Ashish Abraham
Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

a. Status of Current Recruitment

Mr. Ashish Abraham also reported that student recruitment is still going well. Mr. Abraham also stated that he continues to reach out to schools in Brooklyn and can connect potential New Dawn Students with the parent coordinator, Ms. Kim Fields. Ms. Felds is meeting with prospective student parents at the Brooklyn school.

X. School Updates

a. Attendance—Dr. Sara Asmussen

Dr. Asmussen stated that even though attendance rates do not appear to be great, there are positive trends happening. For example, the academic weekly attendance rate at both schools is increasing. Dr. Asmussen also reported to the board members that since there are many ELL students at both schools, an ELL internship was created to help those ELL students learn and improve their English proficiency. These students would otherwise not do well in the regular internship program with limited English language proficiency. Additionally, Dr. Asmussen reported that to support this new ELL internship initiative, a new teacher was hired at both schools who teaches a three (3) hour block of English instruction to the ELL students. These ELL students attend this class during their internship week. Dr. Asmussen also stated that the attendance rate in this new ELL initiative is 68.5% in Brooklyn and 53.1% in Queens. Dr.

Asmussen further stated that these attendance rates speak volumes of what this means to these students. The usual pre-pandemic attendance rate was 65%, therefore, Brooklyn is getting back up to those levels with 52% attendance rate. Dr. Asmussen also stated that Queens still has a way to go at 48% and 40% attendance rates. However, those numbers are both increases from last semester. Finally, Dr. Asmussen stated that this is a good sign that students are coming back, and they are starting to participate.

Mr. Tabano stated that he has noticed an increase in student attendance across the city after a post-pandemic decline and this increase in student attendance demonstrates a positive trend.

b. Brooklyn & Queens—Ms. Donna Lobato and Mr. Muhammad Bilal

Ms. Lobato was not present for the board meeting. Subsequently, Mr. Bilal reported to the board that suspensions are down in the Queens schools and that the school climate is much more positive. Recently, teachers are deescalating more student conflicts. Mr. Bilal stated that he believes that the behavioral specialist, working with the dean, has also driven down suspensions. Additionally, Mr. Bilal stated that the workshop model is being followed much more with fidelity, so student engagement is up overall in classrooms. Mr. Bilal also stated that midyear observations were conducted and are now complete. Classroom visits are focused primarily on the Regents prep, especially on ELA and Algebra, where outcomes were the lowest the last Regents exam. Teachers want to have mock regents, because they want to see where they are before spring break and so they have that data to tailor what they teach over those next six weeks before the Regents. These results affect contract accountability by the school's charter, where the standard is 75% pass rate with 65 or higher on test scores or 55 on tests for students with an IEP.

Mr. Bilal also stated that he is looking at the plan and the high-level areas that Dr. DiGaudio has outlined for teachers at the department meetings where teachers are supposed to be focusing on multiple choice, vocabulary, and time management. Mr. Bilal stated that all the teachers are doing such. Mr. Bilal also informed the board members that in April there will be parent teacher conferences and Queens will hold a PTA night to try to get more students and more parents involved. Also, school surveys are underway. All staff have completed the survey except for two (2) staff members. Lastly, Mr. Bilal reported that approximately 20% of the students have completed the NYC surveys and he plans to have parents do them when they come in on the first for parent teacher conferences.

c. Academic Interventions—Dr. Lisa DiGaudio

Dr. DiGaudio informed the board members that her focus continues to be on improving ELA and Math outcomes, she is planning to continue department meetings, continuing to provide individual teacher support. Specifically, Dr. DiGaudio stated that she has been holding department meetings for ELA, Math, Social Studies, and Science once per month and twice per month in some cases. Dr. DiGaudio also stated that she is holding projections meetings with individual teachers and providing lesson plan support. Dr. DiGaudio also stated that through data analysis, looking at the SLO data and their current classroom, Do Now data, and Exit Ticket data, it becomes evident where students are struggling which are misconceptions around vocabulary. These evaluations are the tools being used in each subject area over the last two months. Dr. DiGaudio stated that she will continue to use these tools to evaluate student progress in those areas. Teachers have many resources such as graphic organizers, translations, and especially for low readers and our ELL students who have extremely low English proficiency. Dr. DiGaudio stated that schools are working from a gradual release model where students are largely getting most of the materials in their native language. Dr DiGaudio also stated that projections in every single subject area are up by 10% or more for some of the other subjects.

XI. Facilities—Mr. Jose Obregon & Mr. Brian Baer

a. Update on Kitchen work in Queens

Mr. Baer reported that construction on the kitchen progresses nicely. Mr. Baer stated that they are a little bit beyond 50% complete and he asses that they are about 60% to 65% complete right now. Mr. Baer stated that there was an issue two weeks ago when they discovered that the existing gas line is not solid, but more like a colander. All the fittings that make up the gas line going back out to the street are not good. Mr. Baer stated that, fortunately, it does not affect the health and safety of the occupants of the building. Mr. Baer also stated that he did receive a change order for that cost value which he will be reviewing today at 1:30. Mr. Baer stated that, not surprising, it is about six (6) times higher than what was projected. Mr. Baer stated that he will try to reduce that number.

b. TCO versus COO

Mr. Brian Baer reported that at the Brooklyn school, the last fire alarm devices were installed and are being evaluated and tied into the fire alarm system soon. Mr. Baer also stated that the challenge will be getting FDNY to come out and do the inspection once the system is ready. Mr. Baer stated that there is a four to five week wait period. Mr. Baer also stated that the school will need to renew its TCO, but this is the last big hurdle to get the final certificate of occupancy for the Brooklyn school. Mr. Baer stated that once the FDNY inspection is completed the school can apply for the certificate of occupancy.

c. Roof in Brooklyn

Mr. Baer stated that the land use attorney has the design documentation from the architects to do the work on the roof and that work is in progress. Mr. Baer also stated that he hopes to hear back from them this week with their advice and guidance.

d. **Resolution:** Lights in Brooklyn

Mr. Jose Obregon reported to the board that the emergency lighting system is down at the Brooklyn school and must be fixed ASAP. Mr. Obregon informed the board members that he obtained two (2) quotes. One of those quotes is from the school's Fire safety/inspection company, which is TFP. Mr. Obregon informed the board members that TFP is the company which conducts the school's mandatory periodic fire safety inspections. Mr. Obregon also informed the board members that the other quote came from SM Electrical that has done work for the school in the kitchen at the Brooklyn school. Mr. Obregon stated that they also are a dependable company. A discussion concerning the two bids was held.

Mr. Tabano then asked the board if there was a motion to accept and approve the TFP proposal to fix the emergency lights regardless of the price negotiation efforts.

Motion: Mr. Jeff Casio motioned to accept and approve the TFP proposal to fix the emergency lights.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the TFP proposal to fix the emergency lights.

XII. New Business

Dr. Asmussen asked the board to remove the vaccine requirement. Ms. Urbati abstained from voting Mr. Tabano then asked the remaining board members if there was a motion to remove the vaccine requirement from school policy.

a. **Resolution:** Removal of Vaccine requirement

Motion: Mr. Brain Baer motioned to accept and approve the removal of the vaccine requirement from school policy.

Motion Seconded: Mr. Jefferey Casio seconded the motion.

Vote: The board voted to accept and approve the removal of the vaccine requirement from school policy. Ms. Urbati abstained.

XIII. Public Comment

No public comment was made.

XIV. Adjournment

The board adjourned at 11:39 A.M. and agreed to meet again on April 22, 2025, at 11:00 A.M.

New Dawn Charter Schools Board of Trustees

April 22, 2025

11:00 a.m.: Board Meeting Minutes

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
547-505-9101

Board Members Present: Mr. Ronald Tabano, Chairperson, Mr. Brian Baer, Secretary, Mr. Jeffrey Casio, board member, Mr. Daniel Lewis, board member.

Board Members Absent: Ms. Katharine Urbati, Treasurer

Staff Members/Visitors Present: Dr. Sara Asmussen, Executive Director, NDCS, Mr. Jose Obregon, Director of Operations, NDCS, Mr. Steve Ramkissoon, Director of Finance & HR, NDCS, Dr. Lisa DiGaudio, Director of Curriculum and Instruction

Mr. Ron Tabano called the board meeting to order and asked the board members if there was a resolution to approve and accept the April 2025 Board meeting agenda.

I. Resolution: April 2025 Agenda— Mr. Ronald Tabano

Motion: Mr. Brian Baer motioned to accept and approve the April 2025 Board of Trustees meeting agenda.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the April 2025 Board of Trustees meeting agenda.

II. Resolution: March 2025 Minutes—Mr. Ronald Tabano

Mr. Ron Tabano asked the board members if there was a resolution to accept and approve the March 2025 Board meeting minutes.

Motion: Mr. Brian Baer motioned to accept and approve the March 2025 Board of Trustees meeting minutes.

Motion Seconded: Mr. Daniel Lewis seconded the motion.

Vote: The board unanimously voted to accept and approve the March 2025 Board of Trustees meeting minutes.

III. Financials—Mr. Steve Ramkissoon
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

Mr. Ramkissoon reported that the Brooklyn school has increased enrollment. Mr. Ramkissoon also stated that despite not being at the 350-student enrollment goal, the school is on track to meet financial projections for the end of the year. Mr. Ramkissoon also stated that the Queens school has 347 students enrolled in vs. the 325-student enrollment goal. Mr. Ramkissoon also stated that because the Queens school exceeded the student enrollment goal, it has a budgetary surplus from what was originally forecasted. Given these numbers, Mr. Ramkissoon reported to the board that he sees no significant issues financially for either school. Mr. Ramkissoon then asked the board members if there were any questions regarding the March 2025 financial report. There were no questions.

Mr. Tabano then asked the board members if there was a motion to accept and approve the February 2025 financial report.

a. Financials

Motion: Mr. Brian Baer motioned to accept and approve the March 2025 financials.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the March 2025 financials

VI. New Dawn Expansion – Dr. Asmussen

a. Potential Sites

Dr. Asmussen informed the Board that there had been discussions with several people about opening a new school. After discussing this with several people, it was decided that Newburgh, New York, would be the best location. Dr. Asmussen stated that she would like to open this new school with a CTE program as part of its curriculum. Dr. Asmussen also stated that Dr. Lisa DiGaudio was looking at a few potential sites in Newburg for the new school site including the NYS Armory.

Mr. Tabano stated that Newburgh needs a school like New Dawn since they are struggling with a high drop-out rate. He did acknowledge past issues with charter schools in Newburgh but felt Newburgh may be amenable to having a New Dawn school.

b. **Organizational Changes**

Mr. Tabano then asked the board members if there was a resolution to submit an intent to Apply letter.

c. **Resolution: Submission of Intent to Apply Letter**

Motion: Mr. Brian Baer motioned to accept and approve the submission of an Intent to Apply Letter.

Motion Seconded: Mr. Daniel Lewis seconded the motion.

Vote: The board unanimously voted to accept and approve the submission of an Intent to Apply Letter.

VII. Contracts/Policies—Dr. Sara Asmussen

Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

a. **None**

VIII. Staff Recruitment—NA

Benchmark 2: Teaching and Learning

a. **All positions filled; always hiring SPED teachers.**

Dr. Asmussen stated that there was a SPED teacher hired in Brooklyn, but Queens still needs SPED teachers.

IX. Student Recruitment—Mr. Ashish Abraham

Benchmark 6: Board Oversight & Governance
Benchmark 7: Organizational Capacity

a. **Status of Current Recruitment**

Mr. Ramkissoon reported for Mr. Abraham that student recruitment is paused in Queens, but it is continuing in Brooklyn. Mr. Ramkissoon stated that appointments are still being made by Mr. Abraham for potential enrollment of students in Brooklyn and that the school is striving to meet its recruitment goals before September 2025.

X. School Updates

Dr. Asmussen reported to the board members that the demographics have not changed. There is 47% SPED student population in Brooklyn and 36% in Queens which include the same racial percentages. Dr. Asmussen also stated that both schools are struggling with the attendance rate. Dr. Asmussen stated that although there are some students that come in on a regular basis, the attendance rate does not exceed 50%. Before the pandemic, attendance rates were between 60 and 65%. The outreach teams are still going out and there are some students who are returning as a result.

Dr Asmussen stated that the school has not had its third year visit yet. Regent Pratt has come in, but the charter school office has not visited. Dr. Asmussen further stated that she wants to break it down by the group of kids that come in all the time, look at those students' grades, and compare them to those students who do not come. Dr. Asmussen also stated that bulletin boards will be put up for PBIS so students can see these results. The results will show, for example, if you come to school 80% of the time, your chances of getting A's and B's are 80%.

Mr. Tabano stated that he also faces the same challenges in his school and much of the poor attendance is a result of the COVID pandemic and which caused students to feel that they did not want to come back to school because they were older. Dr. Asmussen also stated that there is a level of despondency that many students are dealing with that makes them feel like they have nothing to look forward to.

a. Regents Results and Attendance—Dr. Sara Asmussen

Dr. Asmussen reported to the board that ELA Regents results were lower than usual and that the ELL group results in ELA were very low. Dr. Asmussen further reported that the Math Regents scores were also very low. The science results were good with a pass rate of 73% in Brooklyn and 65% in Queens. Dr. Asmussen also reported that the subgroups did very well. 80% of students in Brooklyn with IEPS passed the Science Regents and 100% passed in Queens. The Global Regents results were also exceptionally good with an 84% pass rate in Queens and a 66% pass rate in Brooklyn. U.S. History Regents resulted in an 67% pass rate in Queens and an 83% pass rate in Brooklyn. Further, Dr. Asmussen stated that these results indicate that when students understand a subject, they will do well. She further stated that this is why Math is going to continue to be challenging as will ELA be for ELL students.

b. Brooklyn—Ms. Donna Lobato

Ms. Lobato stated that she is having department meetings with English and math teachers since these were the most challenging subjects during Regents exams. Also, the school is still working and using NTN as a consultant once a month. Ms. Lobato also stated that stamina is one of the weaknesses that is being worked on school-wide since students are having difficulties working through problems or doing sustained reading. Ms. Lobato also stated that consultants also work with staff schoolwide. There is continuous PD for staff, which is scheduled during prep periods. Today, the focus is on writing. Ms. Lobato also informed the board members that C week meetings are taking place where students are informed of their credits, Regents outcomes, behaviors, and if they are ready to transition to AB week. Discipline is emphasized and especially if a student has many infractions since negative behavior will affect the decision to send that student to an internship site or not. Ms. Lobato also informed the board members that there will be both a Living Environment and Biology Regents given this June. Students will have two (2) opportunities to take and pass at least one of those Science Regents.

c. Queens—Mr. Muhammad Bilal

XI. Facilities—Mr. Jose Obregon & Mr. Brian Baer

a. Update on Kitchen work in Queens

Mr. Brian Baer informed the board members that the kitchen project is progressing very well. The new slab has been poured and the kitchen hood to outsize. Mr. Baer also stated that he had a discussion with Mr. Ramkissoon about the new gas line and the appropriate change-order value was agreed upon. Mr. Baer also stated that he has not heard back from the building owner yet, so he is assuming that all is right. The end of May 2025 is the target date for completion of the kitchen project.

b. TCO versus COO

Mr. Baer informed the board that there were conversations with the expediter and several of the subcontractors regarding conditions for the approval of the permanent COO for the Brooklyn school. Mr. Baer stated that the last time he checked, it was now in the consultants' hands. He is expecting that this process gets completed sooner rather than later. Mr. Baer also stated that the FDNY has a request for the final fire alarm inspection. Mr. Baer sated that he believes that the school is one to two weeks out from the fire alarm inspection. However, there is no exact date yet from FDNY yet.

c. Roof in Brooklyn

Mr. Baer informed the board members that the set of drawings from the architect were revised and sent to the land use attorney so that they can continue with their BSA process. Mr. Tabano asked if there were any questions. There were no questions. Dr. Asmussen asked if the ballasts were changed for the emergency lights in Brooklyn. Mr. Obregon stated that they have not yet and that he will continue to follow up.

XII. New Business

Mr. Tabano congratulated Dr. Asmussen and Dr. DiGaudio on being nominated Outstanding School Leaders by the National Charter Schools Institute and the A-Game Community. Dr. DiGaudio informed the board members what the nomination means and explained the mission of the A-Game community which includes preventing closures of charter schools and identifying some of the stressors that charter schools face. Mr. Tabano wished both Dr. Asmussen and Dr. DiGaudio well at the upcoming A-Game conference scheduled to be held in Atlanta, GA.

XIII. Public Comment

There was no public comment.

XIV. Adjournment

The board decided to meet again on May 27, 2025, at 11:00 A.M. The meeting was adjourned at 11:40 A.M.

New Dawn Charter Schools Board of Trustees
May 27, 2025

11:00 a.m.: Full Board of Trustees Meeting

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
547-505-9101

Board Members Present: Ms. Katharine Urbati, Treasurer, Mr. Brian Baer, Secretary, Mr. Jeffrey Casio, board member, Mr. Daniel Lewis, board member.

Board Members Absent: Mr. Ronald Tabano, Chairperson

Staff Members/Visitors Present: Dr. Sara Asmussen, Executive Director, NDCS, Mr. Jose Obregon, Director of Operations, NDCS, Mr. Steve Ramkissoon, Director of Finance & HR, NDCS, Dr. Lisa DiGaudio, Director of Curriculum and Instruction

Ms. Katherine Urbati called the board meeting to order and asked the board members if there was a resolution to approve and accept the May 2025 Board meeting agenda.

I. Resolution: May 2025 Agenda—Ms. Katherine Urbati

Motion: Mr. Jeffrey Casio motioned to accept and approve the May 2025 Board of Trustees meeting agenda.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the May 2025 Board of Trustees meeting agenda.

II. Resolution: April 2025 Minutes—Ms. Katherine Urbati

Motion: Mr. Jeffrey Casio motioned to accept and approve the April 2025 Board of Trustees meeting minutes.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the April 2025 Board of Trustees meeting minutes.

III. Financials—Mr. Steve Ramkissoon
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

Mr. Ramkissoon reported to the Board members that the Brooklyn school is doing much better than was originally budgeted for and he sees no issues for the remainder of the fiscal year. He then asked the board members if there were any questions regarding the Brooklyn school. There were no questions.

Mr. Ramkissoon also reported that the Queens school has stopped enrollment since it has reached its enrollment limit. He also stated that the Queens school is doing much better than the forecast budget and that he sees no issues for the remainder of the fiscal year. He asked the board members if there were any questions regarding the Queens school. There were no questions.

Ms. Urbati then asked the board members if there was a motion to accept and approve the April 2025 financials.

a. **Resolution: April 2025 Financials**

Motion: Mr. Jeffrey Casio motioned to accept and approve the April 2025 financials.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board unanimously voted to accept and approve the April 2025 financials.

Mr. Ramkissoon proceeded to speak to the board members about assumptions that he made considering several factors including UFT salary increases, which are up by 3.6%, social security taxes, and what economists are saying about the future of the economy. Mr. Ramkissoon also spoke about grants such as the Stronger Connection and Mental health grant that the school obtained. He also spoke about the turnover rates in both schools which included a 32.8% turnover rate in Queens, 7.7% in Brooklyn, and a 0% turnover rate in admin personnel.

Mr. Ramkissoon also stated that there will be a 4% salary increase. This salary increase will address bringing up to market salary certain employees. Mr. Ramkissoon stated that current data shows an average of a 3.7% salary increase in 2025. Mr. Ramkissoon also stated that he considered the UFT data indicating a 3.25% salary increase and that the New York City Metro Area always has a premium for cost-of-living expenses. Mr. Ramkissoon also stated that per pupil funding went up by 4.5%. Mr. Ramkissoon further stated that he has factored in the budget a 15% insurance cost increase. Dr. Asmussen clarified that not everybody will be getting a 4% salary increase. Some employees will get a 2% increase and other employees will get an 8% increase to ensure that all employees are brought up to market value. Mr. Ramkissoon further stated that salary increases will also be based on performance. Mr. Ramkissoon stated that the Brooklyn school will have no issues meeting its budget goals for the next fiscal year and projects the same for the Queens school. Mr. Ramkissoon also stated that student enrollment will remain at 350 students in the Queens school. The goal is to have 700 students between both schools.

Mr. Ramkissoon also stated that medical insurance has increased by 5.1% but the school will remain with Oxford Insurance company regardless. As far as Dental Insurance, the school will be moving from Guardian to Humana. The reason for the switch is that Humana offers better benefits. Also, Oxford will be covering vision care. Mr. Ramkissoon then presented to the board what the different plans would cost, such as the Oxford Liberty plan versus the Oxford Freedom plan. Mr. Ramkissoon also stated that he will ask Oxford to do a presentation where employees can ask questions about their new health insurance plan. Mr. Ramkissoon then asked the board members if there were any questions. There were no questions. Mr. Ramkissoon then asked the board members to approve the increase in budget for the health insurance plans.

b. Resolution: Increases

Motion: Ms. Katharine Urbati motioned to accept and approve the increase in budget for the school health insurance plan.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the increase in budget for the school health insurance plan.

V. Contracts—Mr. Jose Obregon
Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

Mr. Obregon informed the board members that both schools need teacher laptops to replace those that are not functioning properly and to issue to new incoming staff members. Mr. Obregon recommended that the schools go with the I7 processor instead of the I5 processor to ensure durability and features like higher RAM capabilities. Mr. Obregon further stated that he obtained three (3) quotes from Dell, Xerox, and CDW-G, which are all reputable companies. The pricing was similar with Dell coming at approximately 1K higher than both Xerox and CDW-G. However, Mr. Obregon stated that the school has done business with DELL in the past and that the company proved reliable. Subsequently, Mr. Obregon recommended going with the DELL quote. Mr. Casio then asked if he could speak with the Dell representative to try to get a reduction in price. All the board members agreed. Ms. Urbati then asked the board members, pending the price negotiation between Dell, Inc. and Mr. Casio, whether there was a motion to approve the Dell quote for the purchase of laptops.

a. Resolution: Computer contract

Motion: Ms. Katahrine Urbati motioned to approve the Dell laptop proposal pending Mr. Casio's price negotiation.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the Dell laptop proposal pending Mr. Casio's price negotiation.

VI. Staff/Student Recruitment—Mr. Ashish Abraham
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management

a. Status of Current Hiring

Mr. Ramkissoon informed the board members that New Dawn Queens is still actively seeking SPED teachers. He also informed the board members that New Dawn has conducted stay interviews with employees to inform them if New Dawn would like them to remain or not and to determine if they want to stay or not. However, Mr. Ramkissoon also stated that sometimes that commitment does change when individuals change their minds just before the new contract year begins.

b. Status of Student Recruitment

Mr. Ramkissoon informed the board members that Mr. Abraham is continuing to reach out to his contacts with the goal of recruiting students for the Brooklyn and Queens schools. Mr. Abraham has also scheduled open houses on the weekends that will accommodate parents and potential students who may want to enroll at New Dawn.

VII. School Updates

a. Brooklyn—Ms. Donna Lobato

Ms. Lobato informed the board members that students were on their senior trip to Dorney Park today. She also stated that staff are preparing for the upcoming Regents exams and that preparation is being conducted during department meetings. The focus will be on the ELA and Algebra regents. Ms. Lobato also stated that she believes that the ELA results will be good and that Algebra will continue to be a challenge. Ms. Lobato also informed the board that both the Brooklyn and Queens schools were chosen to administer a Regents field test. Ms. Lobato stated that she believes that it is good practice for students and staff as well. Ms. Lobato also informed the board that the Brooklyn school hired a new SPED teacher.

b. Queens—Mr. Muhammad Bilal

Mr. Bilal reported that observations will be completed this week. The last observation is scheduled for Friday. Next week, all post observations will be completed as well. Mr. Bilal further stated that Regents is the focus of department meetings and particularly the math and ELA regents. Mr. Bilal also stated that by tomorrow, accommodation and class assignments will be completed for the Regents. Mr. Bilal confirmed that, as far as student accommodations and what classrooms will be used, those have been confirmed. As far as records, Mr. Bilal stated that he will ensure that all student records are updated, including discharged and active student records. Mr. Bilal concluded that Queens has completed the field testing.

c. **Curriculum & Instruction: Dr. Lisa DiGaudio**

Dr. DiGaudio reported to the board that the entire month was used for administering the NSESLAT exam and that she is in the process of scoring and boxing the last of those exams. Dr. DiGaudio also stated that she has begun planning for summer school. Dr. DiGaudio further stated that there are a lot of curriculum rewrites that must occur with reflection on the biology the new ELA Regents which are scheduled for next June.

Ms. Urbati asked the board members if there was a resolution to accept and approve the Chalk Invoice.

d. **Resolution: Chalk Invoice**

Motion: Ms. Katharine Urbati motioned to accept and approve the Chalk invoice.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board unanimously voted to accept and approve the Chalk Invoice.

Ms. Urbati asked the board members if there was a resolution to accept and approve the 2025-2026 School Calendar.

e. **Resolution: 2025-2026 School Calendar—Dr. Sara Asmussen**

Motion: Mr. Jeffrey Casio motioned to accept and approve the 2025-2026 School Calendar.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board unanimously voted to accept and approve the 2025-2026 School Calendar.

VIII. Facilities— Mr. Jose Obregon and Mr. Brian Baer

a. COO Update

Mr. Obregon informed the board that there are two (2) modifications that are still pending for the issuance of the final COO. These two modifications need to be resolved by FIRECOMM and the licensed electrician that is doing the job. Mr. Obregon stated that Mr. Brian Baer and he are pressing to get this never-ending task completed. Mr. Obregon stated that he will speak with Mr. Baer after the meeting to find out how close this process is close to ending.

b. Kitchen

Mr. Obregon stated that the kitchen project is projected to be completed by mid-June 2025. Mr. Obregon confirmed that the new gas pipe was installed, and the kitchen appliances were delivered and were installed also. Mr. Obregon stated that he believes that the project is close to being completed.

c. Roof

Mr. Obregon stated that Mr. Brian Baer Brian was working with the land use attorney and has submitted the necessary paperwork to the land use attorney. Mr. Obregon further stated that the school is still waiting to hear back from the land-use attorney so the project can begin. Mr. Obregon stated that he believes that the school has done its part to get that project going. Finally, Mr. Obregon asked if there were any questions on regarding any of those three subjects. There were no questions.

IX. Policies & Legal—Dr. Sara Asmussen

Dr. Asmussen informed the board members that she highlighted the policies and procedures and sent them to the board members. Dr. Asmussen confirmed that these policies and procedures are being updated for the New Dawn III charter application. Dr. Asmussen also spoke about the student discipline policy and informed the board that she will use the one that is approved and already in place. The policies will all have to be resubmitted and reapproved by the state. Dr. Asmussen asked if anybody had any questions about any of the policies. There were no questions.

a. **New Dawn Charter High School III**

   Resolution: Admissions Policies & Procedures
   Resolution: Student Discipline Policy
   Resolution: Proposed First Year Calendar 2026-2027
   Resolution: Code of Ethics
   Resolution: By-Laws

Ms. Urbati asked the board members if there was a resolution to accept and approve the Admissions Policies & Procedures, the Student Discipline Policy, the proposed First Year Calendar 2026-2027, the Code of Ethics, and the By-Laws for New Dawn III.

Motion: Mr. Brian Baer motioned to accept and approve the Admissions Policies & Procedures, the Student Discipline Policy, the proposed First Year Calendar 2026-2027, the Code of Ethics, and the By-Laws for New Dawn III.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board unanimously voted to accept and approve the Admissions Policies & Procedures, the Student Discipline Policy, the proposed First Year Calendar 2026-2027, the Code of Ethics, and the By-Laws for New Dawn III.

Dr. Asmussen explained to the board that the $5 million mental health grant was discontinued, and the school is submitting an appeal to have it reinstated. The $7,500 legal retainer is to save the school's place in line in case there is a need to sue. Dr. Asmussen also stated that she believes that the California AG, has taken this on as well. Dr. Asmussen further stated that charter schools are attempting to get AG James involved in taking this case on as well as national and local advocacy groups.

Ms. Urbati then asked if there was a motion to accept and approve the attorney retainer for reconsideration letter.

b. **Resolution: Attorney Retainer for Reconsideration Letter**

Motion: Mr. Jeffrey Casio motioned to accept and approve the Attorney Retainer for Reconsideration Letter.

Motion Seconded: Ms. Katharine Urbati seconded the motion.

Vote: The board unanimously voted to accept and approve the Attorney Retainer for Reconsideration Letter.

IX. New Business

Dr. Asmussen asked the board if they could reschedule the next meeting for another day besides June 24, 2025, since that was graduation day. The Board members agreed to have the next board meeting on Monday, July 23, 2025.

X. Public Comment

There was no public comment.

XI. Adjournment

The meeting was adjourned at 11:32 A.M.

New Dawn Charter Schools Board of Trustees

June 23, 2025

11:00 a.m.: Full Board of Trustees Meeting

New Dawn Charter High School
242 Hoyt Street
Brooklyn, NY 11217

New Dawn Charter High School II
89-25 161st Street
Jamaica, NY 11432
547-505-9101

Board Members present: Mr. Ronald Tabano, Chairperson, Brian Baer, Secretary, Ms. Katharine Urbati, Treasurer, Mr. Jeffrey Casio, board member.

Board Members Absent: Mr. Daniel Lewis, board member.

Staff Members/ Visitors Present: NDCS: Dr. Sara Asmussen, Executive Director; Mr. Steve Ramkissoon, Director of Finance and HR; Mr. Ashish Abraham, Marketing Specialist, Ms. Emily Predmore, Data Specialist, Donna Lobato, Principal; NDCHS II: Mr. Muhammad Bilal, Principal

Mr. Tabano welcomed all the board and staff members to the meeting. Mr. Tabano then asked the board members if there was a motion to accept and approve the June 2025 Board of Trustees Meeting Agenda.

I. Resolution: June 2025 Agenda—Mr. Ronald Tabano

Motion: Mr. Brian Baer motioned to accept and approve the June 2025 Board of Trustees meeting agenda.

Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board voted unanimously to accept and approve the June 2025 Board of Trustees meeting agenda.

Mr. Tabano then asked the board members if there was a motion to accept and approve the May 2025 Board of Board of Trustees Minutes.

II. Resolution: May 2025 Minutes—Ronald Tabano

Motion: Mr. Brian Baer motioned to accept and approve the May 2025 Board of Trustees minutes.

Motion Seconded: Mr. Jeffrey Casion seconded the motion.

Vote: The board voted unanimously to accept and approve the May 2025 Board of Trustees minutes.

Mr. Tabano asked the board members if there was a resolution to apply for the opening of a New Charter School in Newburgh, NY.

III. Resolution: Applying for a new charter in Newburgh, NY

Motion: Mr. Brian Baer motioned to accept and approve the application for a new charter school in Newburgh, NY.

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Motion Seconded: Mr. Jeffrey Casio seconded the motion.

Vote: The board voted unanimously to accept and approve the application for a new charter school in Newburgh, NY.

IV. Financials— Mr. Steve Ramkissoon
Benchmark 4: Financial Condition
Benchmark 5: Financial Management

Mr. Ramkissoon had sent the financials to the board members prior and pointed out there was only one more month in the fiscal year and so far, both schools have surpassed the budgeted numbers. Mr. Ramkissoon also stated that schools have kept expenses down and that revenue is a little above what was forecasted. Mr. Ramkissoon stated that both schools are doing well. Mr. Ramkissoon asked if there were any questions from the board members pertaining to the financials for the Brooklyn school. Ms. Urbati stated that the financials for the Brooklyn school looked good. There were no other remarks or questions.

Mr. Ramkissoon stated that there are 262 students enrolled in the Brooklyn school. He further stated that the Queens school has 348 students enrolled and that it was budgeted for 325 students. Mr. Ramkissoon also stated that next fiscal year the Queens school will be budgeted for 350 students. Mr. Ramkissoon stated that, obviously, this year the Queens school surpassed the projected student enrollment numbers. Mr. Ramkissoon credited the entire New Dawn Team for this accomplishment and stated everyone is watching how money is spent and being prudent in cost savings. Mr. Ramkissoon finally stated that he did not have any red flags to report to the board members about the Queens school's financials. He then asked if the board members had any questions. There were no questions and Ms. Urbati stated that the financials looked good to her. Mr. Tabano asked the board members if there was a resolution to accept and approve the April 2025 financials.

a. **Resolution: April 2025 Financials**

Motion: Ms. Katharine Urbati motioned to accept and approve the April 2025 financials.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board voted unanimously to accept and approve the April 2025 financials.

Mr. Tabano asked Mr. Ramkissoon to briefly explain to the board members the Accounting Solutions contract. Mr. Ramkissoon stated that the school received new contracts from Accounting Solutions, Inc. It includes a 4% increase in service costs. Mr. Ramkissoon also stated that he spoke to Accounting Solution representatives and confirmed that the school does have a good partnership with the accounting firm. Mr. Ramkissoon also stated that he believes that Dr. Asmussen feels the same way. Mr. Ramkissoon also stated that he feels comfortable recommending a contract renewal for both the Brooklyn and Queens school with Accounting Solutions, Inc. Mr. Tabano then asked the board members if there was a resolution to accept and approve the contract renewal for both schools with Accounting Solutions, Inc.

a. **Resolution: Accounting Solutions Brooklyn**
b. **Resolution: Accounting Solutions Queens**

Motion: Ms. Katharine Urbati motioned to accept and approve the contract renewal for both schools with Accounting Solutions, Inc.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board voted unanimously to accept and approve the contract renewal for both schools with Accounting Solutions, Inc.

Mr. Tabano asked Mr. Ramkissoon what the total cost is for the audits for both schools and why were thee two (2) separate contracts. Mr. Ramkissoon stated that he knew that there was a slight increase in cost this year for the audit and will ask SAX about the two separate contracts. Mr. Ramkissoon also stated that he did not receive an engagement letter from SAX regarding the audit and that he would reach out to SAX about that too. Dr. Asmussen did state that the total cost for each school was 55K, bringing the total to 110K for both schools.

b. **SAX Audit Engagement Letter**

This vote was originally postponed pending Mr. Ramkissoon's inquiry about the two separate contracts and the acquisition of the letter of engagement from SAX. However, towards the end of the board meeting, Mr. Ramkissoon then informed the board members that he spoke with SAX, and they confirmed that the new audit contract included only a 5% increase from last year. Mr. Ramkissoon then asked the board to approve the SAX Audit Engagement letter so the audit could begin on time. Mr. Tabano agreed to do so then asked the board members if there was a motion to accept the SAX Audit engagement letter.

Motion: Ms. Katharine Urbati motioned to accept and approve the SAX Audit Engagement letter.

Motion: Seconded: Mr. Brian Baer seconded the motion.

Vote: The board voted unanimously to accept and approve the SAX Audit Engagement letter.

Mr. Ramkissoon then spoke briefly about the NDCHS III five-year budget. Ms. Urbati questioned Mr. Ramkissoon about the amount budgeted for school meals for students and stated that the budget seemed low for this expense. Mr. Ramkissoon stated that he calculated this cost based on what other schools were paying in Newburgh for both breakfast and lunch for students. Ms. Urbati stated that aside from the abnormal budgeting for bussing that will be required, she saw no issues with the five-year budget. There were no other questions from the board members. Mr. Tabano then asked the board members if there was a motion to accept and approve the five (5) year budget for NDCHS III Newburgh.

c. Five-Year Budget for NDCHS III Newburgh

Motion: Ms. Katharine Urbati motioned to accept and approve the five-year budget for NDCHS III Newburgh.

Motion Seconded: Mr. Brian Baer seconded the motion.

Vote: The board voted unanimously to accept and approve the five-year budget for NDCHS III Newburgh.

V. Contracts—Mr. Jose Obregon
Benchmark 1: Student Performance
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management
Benchmark 6: Board Oversight & Governance

N/A

VI. Staff/Student Recruitment—Mr. Ashish Abraham
Benchmark 2: Teaching and Learning
Benchmark 5: Financial Management

a. Status of Current Hiring

N/A

b. Status of Student Recruitment

Mr. Abraham reported to the board that student recruitment is continuing. He also stated that the schools are continuing Saturday enrollments and evening virtual enrollments for the summer semester as well as for the Fall semester in September 2025.

VII. School Updates

a. Brooklyn—Ms. Donna Lobato

Ms. Lobato confirmed that Regents are over. However, scanning is still being conducted. Ms. Lobato also stated that there was some good academic growth by some students who have finally achieved their goals to be able to graduate. Ms. Lobato further stated that she and the staff are preparing for the summer session, the August Regents, and the new fall semester in September.

b. Queens—Mr. Muhammad Bilal

Mr. Bilal stated that, similarly to the Brooklyn school, the Regents exam is completed except for one student who gets multiple days to finish her regents. Mr. Bilal confirmed that the student continues to test right now and after she is done, the school will be completely done. Mr. Bilal also stated that teachers are cleaning out their classrooms and getting ready for summer instruction.

VIII. Facilities—Mr. Jose Obregon and Mr. Brian Baer

a. COO Update

Mr. Brian Baer stated that he will be meeting with the HVAC mechanical contractor, the fire alarm vendor, and the electrician for to confirm that the last devices that the FDNY required to be installed are properly functioning and tied into the fire panel at the Brooklyn school so the school can get the final COO.

b. Kitchen

Mr. Brian Baer stated that the kitchen project at the Queens school is about 98% complete. Mr. Baer also stated that the fire alarm still needs to be tied in because the entire building needs to go through a full replacement and upgrade of the fire alarm system. Mr. Baer further stated that he knows that Barone Management is working through this and is looking to sign a contract sometime this week and then complete the work hopefully before end of July 2025. After the installation, completion will depend on the FDNY, who are usually slow to come in and do their final inspection so that the school can get the CFO for the kitchen. Mr. Baer also stated that he is hoping that this will get done by the start of the fall 2025 semester, but he is not optimistic that it will be done by then. Mr. Tabano asked Mr. Baer if FDNY was a factor in getting the kitchen project completed and Mr. Baer stated that it is FDNY that will make the project's completion lengthier. Mr. Baer also stated that the actual work does not require a lengthy period and he believes there are still some questions that need to be answered, such as how the fire alarm system will tie in with the adjacent school's fire alarm system, if at all. As of today, Mr. Baer also stated that he has not received a clear answer from Barone Management on those questions.

c. Roof

Mr. Baer stated that he had some documentation for Dr. Asmussen to review regarding the roof project in Brookly. Mr. Baer stated that he would send that documentation to Dr. Asmussen today.

IX. Policies & Legal—Dr. Sara Asmussen

Dr. Asmussen stated to the board that she we have a draft document that is being sent with the new charter application but that the Board would finalize and vote on the contract if the charter is awarded.

IX. New Business

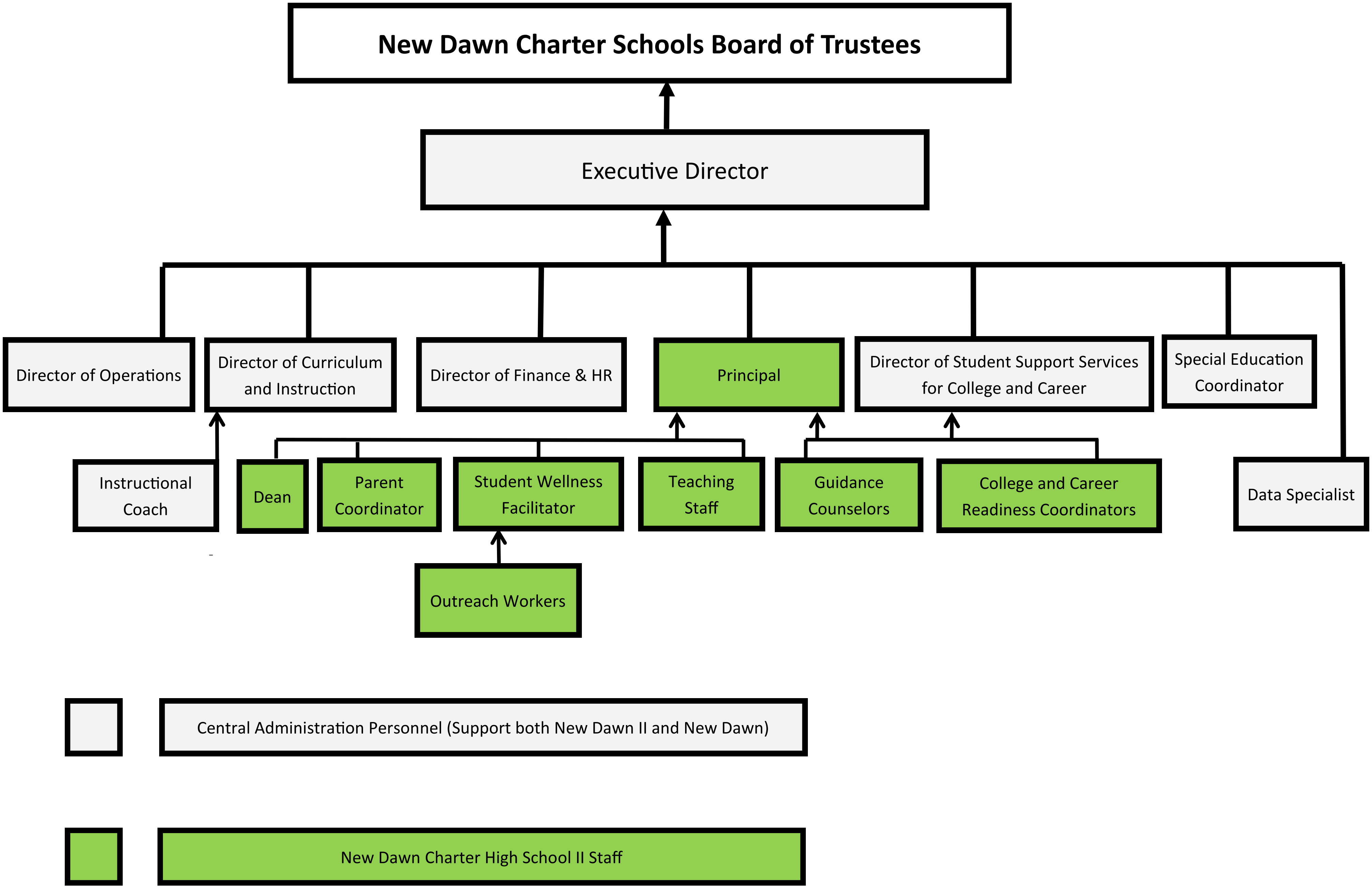
No new business was discussed.

X. Public Comment

No public comment was made.

XI. Adjournment

The board agreed to meet again on July 22, 2025, and the meeting was adjourned at 11:22 A.M.


New Dawn Charter Schools Board of Trustees
Executive Director
Director of Operations
Director of Curriculum and Instruction
Director of Finance & HR
Principal
Director of Student Support Services for College and Career
Special Education Coordinator
Instructional Coach
Dean
Parent Coordinator
Student Wellness Facilitator
Teaching Staff
Guidance Counselors
College and Career Readiness Coordinators
Data Specialist
Outreach Workers
Central Administration Personnel (Support both New Dawn II and New Dawn)
New Dawn Charter High School II Staff

2025-2026 New Dawn Charter Schools Calendar

September 2025				18 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
1—Labor Day Holiday	2—Vacation	3— All Report 1st Day of School	4	5
A & B Week 8	9	10	11	12
A & B Week 15	16	17	18	19
A Week 22	23—Rosh Hashanah Holiday	24—Rosh Hashanah Holiday	25	26
B Week 29	30			

October 2025				20 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
B Week		1	2—Yom Kippur Holiday	3
A Week 6	7	8	9	10
B Week 13—Indigenous People Day Holiday	14	15	16	17
A Week 20—Diwali Holiday	21	22	23	24
B Week 27	28	29	30	31

November 2025				17 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
A Week 3	4—Remote Instructional Day	5	6	7
B Week 10	11—Veteran's Day Holiday	12	13	14
A Week 17	18	19	20	21
B Week 24	25	26	27—Thanksgiving Holiday	28—Thanksgiving Holiday

December 2025				17 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
A Week 1	2	3	4	5
B Week 8	9	10	11	12
A Week 15	16	17	18	19
B Week 22	23	24— School Closed Vacation	25—Christmas Holiday	26— School Closed Vacation
29— School Closed Vacation	30— School Closed Vacation	31—School Closed Vacation		

January 2026				19 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
			1—New Year's Holiday	2—School Closed Vacation
A Week 5	6	7	8	9—Last Day for Papers
A & B Weeks 12	13	14	15	16
A & B Weeks 19—MLK Day Holiday	20—Regents	21—Regents	22—Regents	23—Regents
A Week 26—Staff PD; Students Remote	27—New Semester	28	29	30

February 2026				15 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
B Week 2	3	4	5	6
A Week 9	10	11	12	13
16—President's Day Holiday	17—Mid Winter Break Vacation	18—Mid Winter Break Vacation	19—Mid Winter BreakVacation	20—Mid Winter Break Vacation
B Week 23	24	25	26	27

March 2026				21 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
A Week 2	3	4	5	6
B Week 9	10	11	12	13
A Week 16	17	18	19	20—Eid al-Fitr Holiday
B Week 23	24	25	26	27
A Week 30	31			

April 2026				15 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
A Week		1	2—Passover Holiday	3—Good Friday Holiday
6—Spring Break Vacation	7—Spring Break Vacation	8—Spring Break Vacation	9—Spring Break Vacation	10—Spring Break Vacation
B Week 13	14	15	16	17
A Week 20	21	22	23	24
B Week 27	28	29	30	

May 2026				19 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
B Week				1
A Week 4	5	6	7	8
B Week 11	12	13	14	15
A Week 18	19	20	21	22
B Week 25—Memorial Day Hol.	26	27—Eid al-Adha Holiday	28	29

June 2026				19 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
A & B Week 1	2	3	4—Chancellor's Day; Students Remote	5—Clerical Day; Students Remote
A & B Week 8	9—New ELA Regent	10—Last Day for Internship Papers	11	12
A & B Week 15	16	17—Regents	18—Regents	19—Juneteenth
A & B Week 22—Regents	23—Regents	24—Regents	25—Regents	26—Regents Last Day of School

Summer Semester

July 2024				19 School Days
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
	1—Vacation	2—Vacation	3—Vacation	4—4th of July Holiday
7—First Day of Summer School	8	9	10	11
14	15	16	17	18
21	22	23	24	26
28	29	30	31	
August 2024				**18 School Days**
Monday	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
				1
4	5	6	7	8
11	12	13	14	15
18—Regents	19—Regents	20—Clerical Day	21—Vacation	22—Vacation
25—Vacation	26—Vacation	27—Vacation	28—Vacation	29—Vacation

There are 180 days of school between September 2025-June 2026 and an additional 37 days of summer semester for a total of 217 school days.
School days = 217
Vacation days = 26
Holidays = 20

New Dawn Charter Schools

Audited Financial Statements

In Accordance with *Government Auditing Standards*

June 30, 2025

New Dawn Charter Schools

Audited Financial Statements

June 30, 2025

C O N T E N T S

Independent Auditor's Report

To the Board of Trustees of
New Dawn Charter Schools

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of New Dawn Charter Schools (the "School"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the School as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States ("*Government Auditing Standards*"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited New Dawn Charter School's 2024 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 22, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2024, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Supplementary Information - Schedule of Financial Position by Location and Supplementary Information - Schedule of Revenue and Expenses by Location on pages 18-19 are presented for purposes of additional analysis and are not a required part of the financial statements. Such Supplementary Information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The Supplementary Information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2025, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Sax LLP

New York, NY
October 28, 2025

New Dawn Charter Schools

Statement of Financial Position

As of June 30, 2025
(With comparative totals as of June 30, 2024)

	June 30, 2025	June 30, 2024*
ASSETS		
Cash and cash equivalents	$ 14,346,036	$10,597,595
Investments	6,487,680	6,237,439
Government grant receivable - per pupil funding	434,881	229,643
Government grant receivable - NYC rental assistance	187,937	-
Government grant receivable - other	349,865	368,871
Program service income and other receivable	351,333	140,712
Prepaid expenses	267,079	398,650
Property and equipment, net	23,602,029	23,369,145
Restricted cash - bond proceeds	693,506	688,061
Restricted investments - bond proceeds	1,615,177	1,551,306
Operating lease right-of-use asset	25,172,363	25,632,568
Security deposit	150,000	173,800
Restricted cash - escrow account	201,377	201,357
TOTAL ASSETS	**$ 73,859,263**	**$69,589,147**
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	$ 1,387,968	$ 696,364
Deferred revenue	49,555	70,504
Bond interest payable	354,452	360,452
Bonds payable, net	18,404,595	18,737,324
Operating lease liability	29,638,662	29,615,959
Total liabilities	49,835,232	49,480,603
NET ASSETS		
Net assets without donor restrictions	24,024,031	20,108,544
Total net assets	24,024,031	20,108,544
TOTAL LIABILITIES AND NET ASSETS	**$ 73,859,263**	**$69,589,147**

*Reclassified for comparative purposes

The attached notes and auditor’s report are an integral part of these financial statements.

New Dawn Charter Schools

Statement of Activities

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	June 30, 2025	June 30, 2024
WITHOUT DONOR RESTRICTIONS		
PUBLIC SUPPORT AND REVENUE		
Public school district revenue:		
Resident student enrollment	$ 11,867,343	$ 11,220,357
Students with special education services	2,417,489	2,425,098
Subtotal public school district revenue	14,284,832	13,645,455
New York City rental assistance	1,987,577	1,725,718
Other government grants	1,700,842	752,348
Program service income	904,858	628,054
Contributions	6,140	17,508
Other income	-	45
Investment income	564,724	564,599
Total public support and revenue	**19,448,973**	**17,333,727**
EXPENSES		
Program services:		
Regular education	7,768,932	6,777,386
Special education	5,592,537	4,803,834
Total program services	13,361,469	11,581,220
Supporting services - management and general	2,172,017	1,672,210
Total expenses	15,533,486	13,253,430
Change in net assets	**3,915,487**	**4,080,297**
NET ASSETS, ***beginning of year***	20,108,544	16,028,247
NET ASSETS, ***end of year***	**$ 24,024,031**	**$ 20,108,544**

The attached notes and auditor's report are an integral part of these financial statements.

New Dawn Charter Schools

Statement of Functional Expenses

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	Program Services			Supporting Services		
	Regular Education	Special Education	Total Program Services	Management and General	Total Expenses 6/30/25	Total Expenses 6/30/24
Wages	$ 3,211,440	$ 2,336,024	$ 5,547,464	$ 712,314	$ 6,259,778	$ 5,317,096
Employee benefits and payroll taxes	942,627	685,673	1,628,300	209,079	1,837,379	1,489,102
Total personnel costs	4,154,067	3,021,697	7,175,764	921,393	8,097,157	6,806,198
Professional fees	492,432	333,395	825,827	534,616	1,360,443	1,192,010
Professional development	106,572	60,546	167,118	9,886	177,004	87,536
Student and staff recruitment	21,527	15,226	36,753	4,425	41,178	33,654
Curriculum and classroom expenses	55,806	25,316	81,122	-	81,122	44,301
Supplies and materials	46,079	33,514	79,593	10,220	89,813	114,662
Student transportation and food services	4,186	1,899	6,085	-	6,085	4,667
Occupancy and facility costs	1,490,381	1,084,113	2,574,494	330,574	2,905,068	2,339,585
Travel and conferences	59,592	43,348	102,940	13,218	116,158	74,812
Postage and shipping	3,411	2,482	5,893	757	6,650	5,340
Insurance	85,247	62,009	147,256	18,908	166,164	146,906
Information technology	43,761	31,832	75,593	9,707	85,300	41,721
Non-capitalized furniture and equipment	8,634	6,280	14,914	1,915	16,829	14,241
Repairs and maintenance	227,389	165,405	392,794	50,436	443,230	424,055
Depreciation	393,578	286,292	679,870	87,298	767,168	750,140
Bond interest expense	565,678	411,478	977,156	125,471	1,102,627	1,120,127
Other	10,592	7,705	18,297	53,193	71,490	53,475
Total other than personnel costs	3,614,865	2,570,840	6,185,705	1,250,624	7,436,329	6,447,232
Total expenses	**$ 7,768,932**	**$ 5,592,537**	**$ 13,361,469**	**$ 2,172,017**	**$ 15,533,486**	**$ 13,253,430**

The attached notes and auditor's report are an integral part of these financial statements.

New Dawn Charter Schools

Statement of Cash Flows

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	June 30, 2025	June 30, 2024*
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ 3,915,487	$ 4,080,297
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Net realized and unrealized gain on investments	(194,252)	(67,381)
Depreciation	767,168	750,140
Amortization of bond acquisition costs and discount	27,271	27,271
Change in operating lease right-of-use asset and liability	482,908	520,231
Changes in assets and liabilities:		
Government grant receivable - per pupil funding	(205,238)	(33,242)
Government grant receivable - NYC rental assistance	(187,937)	25,762
Government grant receivable - other	19,006	165,559
Program service income and other receivable	(210,621)	(66,408)
Prepaid expenses	131,571	(385,343)
Security deposit	23,800	(2,500)
Accounts payable and accrued expenses	691,604	(81,195)
Deferred revenue	(20,949)	65,454
Total adjustments	**1,324,331**	**918,348**
Net cash provided by operating activities	**5,239,818**	**4,998,645**
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of investments (including reinvested dividends)	(8,037,962)	(6,237,439)
Proceeds from sale of investment	7,918,102	-
Purchase of furniture, equipment, and leasehold improvements	(1,000,052)	(51,311)
Net cash used for investing activities	**(1,119,912)**	**(6,288,750)**
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment of bond principal	(360,000)	(345,000)
Decrease in accrued bond interest	(6,000)	(5,750)
Net cash used for financing activities	**(366,000)**	**(350,750)**
Net increase/(decrease) in cash, cash equivalents and restricted cash	**3,753,906**	**(1,640,855)**
Cash, cash equivalents and restricted cash, *beginning of year*	11,487,013	13,127,868
Cash, cash equivalents and restricted cash, *end of year*	**$15,240,919**	**$11,487,013**
CASH, CASH EQUIVALENTS AND RESTRICTED CASH		
Cash and cash equivalents	$14,346,036	$10,597,595
Restricted cash - bonds proceeds	693,506	688,061
Restricted cash - bonds escrow account	201,377	201,357
Total cash, cash equivalents and restricted cash	**$15,240,919**	**$11,487,013**
SUPPLEMENTAL CASH FLOW INFORMATION		
Interest paid	$ 1,081,356	$ 1,098,606
Taxes paid	$ -	$ -

*Reclassified for comparative purposes

The attached notes and auditor's report are an integral part of these financial statements.

Note 1 - Organization and Nature of Activities

New Dawn Charter Schools (the "School") operates two charter schools. Both schools are publicly funded, privately managed schools, which are independent of the New York City Department of Education ("NYCDOE").

New Dawn Charter High School I ("New Dawn I"), located in Brooklyn, New York, is a not-for-profit education corporation chartered by the Board of Regents of the State of New York. The School provides over-aged and under-credited students 15-21 years of age the opportunity to return to school and obtain a high school diploma through a rigorous New York State Education Department ("NYSED") standards-based education program. In June 2022, the School's charter was renewed for five years, expiring June 30, 2027.

New Dawn Charter Schools was formerly known as New Dawn Charter High School. In June 2018, the Board of Regents voted to approve and issue a charter to New Dawn Charter High School II ("New Dawn II") that expired on June 30, 2024. In June 2024, the charter was renewed for an additional five years, expiring June 30, 2029. New Dawn II is located in Queens, New York and developed to replicate the learning experience of New Dawn I. New Dawn II opened in the Fall of 2019. At that time, the School's name was changed to New Dawn Charter Schools.

The School has the following programs:

- Regular Education - Instruction provided to all students.
- Special Education - Instruction that is specially designed to meet the unique needs of students with disabilities.

The School has been notified by the Internal Revenue Service ("IRS") that it is a not-for-profit organization exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code and has not been determined to be a private foundation. Accordingly, no provision for income taxes has been reflected in the accompanying financial statements.

The School is affiliated with Friends of New Dawn Charter School ("Friends") through the use of shared members of their respective Boards of Directors. Friends is a not-for-profit corporation established to support the School and function as the fundraising arm of the School. Friends does not meet the requirements for consolidation because the School does not exercise control over them.

Note 2 - Significant Accounting Policies

a. Basis of Accounting and Presentation

The financial statements have been prepared using the accrual basis of accounting, which is the process of recognizing revenue and expenses when earned or incurred rather than received or paid.

The financial statements are presented in accordance with the provisions of the Financial Accounting Standards Board's ("FASB") Accounting Standards Codification ("ASC") 958 Presentation of Financial Statement of Not-For-Profit Entities. FASB ASC 958 requires the School to report information regarding its financial position and activities according to the following specific classes of net assets:

- *Net Assets Without Donor Restrictions* - represents those resources for which there are no restrictions by donors as to their use.

Note 2 - Significant Accounting Policies - Continued

a. Basis of Accounting and Presentation- Continued

- *Net Assets With Donor Restrictions* - represents those resources, the uses of which have been restricted by donors for a specific purpose or the passage of time. There were no net assets with donor restrictions at June 30, 2025 or June 30, 2024.

b. Revenue Recognition

The School follows the requirements of FASB ASC 958-605 for recording contributions, which are recognized at the time a contribution becomes unconditional in nature. Contributions are recorded in the net asset classes referred to above depending on the existence and/or nature of any donor-imposed restriction. When a restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions. If donor restricted contributions are satisfied in the same period they were received, they are classified as without donor restrictions.

The School evaluates whether contributions are conditional or unconditional. Contributions are considered to be conditional when both a barrier must be overcome for the School to be entitled to the revenue and a right of return of the asset or right of release from the obligation exists. Conditional grants that have not been recognized amounted to $1,800,000 and $750,000 at June 30, 2025 and 2024, respectively. The grants are conditional upon achieving certain performance goals and incurring qualifying expenditures.

The School's public-school district revenue, New York City rental assistance, and other government grants are primarily conditional, non-exchange transactions and fall under FASB ASC 958-605. Revenue from these transactions is recognized based on rates established by the School's funding sources and when performance-related outcomes are achieved, or qualifying expenditures are incurred as well as other conditions under the agreements are met.

Contributions and grants expected to be received within one year are recorded at net realizable value. Long-term pledges are recorded at fair value using a risk adjusted discounted rate. Pledges are reviewed for collectability. Based on knowledge of specific donors and factoring in historical experience, no allowance for doubtful accounts exists as of June 30, 2025 and 2024. All receivables at June 30, 2025 are expected to be received within one year.

The School also follows the requirements of FASB ASC 606 for recognizing revenue from contracts with customers. The School receives fees in exchange for certain staff that provide counseling services to other schools. This is classified as program service income and recognized as revenue at the point in time that the services are provided, and the performance obligation is met. Fees that have been earned but not paid at year end are recognized as income and a related receivable.

c. Cash and Cash Equivalents

Checking and money market accounts with local banks and highly liquid debt instruments purchased with a maturity of three months or less are considered to be cash and cash equivalents for purposes of the accompanying statement of cash flows. Cash maintained in escrow per requirements of the NYCDOE is treated as restricted cash.

Note 2 - Significant Accounting Policies - Continued

d. Investments

Investments are recorded at fair value, which refers to the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date. Realized and unrealized gains and losses and interest income are recognized in the statement of activities.

e. Concentration of Credit Risk

Financial instruments that potentially subject the School to a concentration of credit risk consist of cash, money market accounts, and investment securities which are placed with financial institutions that management deems to be creditworthy. At year end and at various times throughout the year, balances were in excess of insured amounts. The School did not suffer any losses due to bank failure.

The market value of investments is subject to fluctuation; however, management believes the investment policy is prudent for the long-term welfare of the School.

f. Capitalization Policy

Property and equipment that exceed $1,000 and have a useful life of greater than one year are capitalized at cost or at the fair value at the date of gift. Depreciation is computed using the straight-line method over the estimated useful lives of the respective assets as follows:

Building and building improvements - *35 to 40 years*
Land - *Not depreciated*
Furniture and equipment - *3 to 5 years*

g. Leases

The School determines if an arrangement is or contains a lease at inception. Leases are included in right-of-use ("ROU") assets and lease liabilities in the statement of financial position. ROU assets and lease liabilities reflect the present value of the future minimum lease payments over the lease term, and ROU assets also include prepaid or accrued rent. The change in operating lease right-of-use asset and liability on the statement of cash flows includes the amortization of the ROU asset and cash payments for leases offset by the accretion of the discounted lease liability. Operating lease expense is recognized on a straight-line basis over the lease term. The School does not report ROU assets and lease liabilities for its short-term leases (leases with a term of 12 months or less). Instead, the lease payments of those leases are reported as lease expense on a straight-line basis over the lease term. Lease terms may include options to extend or terminate the lease when it is reasonably certain that the School will exercise that option.

Note 2 - Significant Accounting Policies - Continued

h. Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the School.

Wages were allocated using time and effort as the basis. The following costs were allocated using the salary allocation as the basis:

- Employee benefits and payroll taxes
- Professional development
- Student and staff recruitment
- Supplies and materials
- Occupancy and facility costs
- Travel and conferences
- Postage and shipping
- Insurance
- Information technology
- Non-capitalized furniture and equipment
- Repairs and maintenance
- Depreciation
- Bond interest expense

Certain program expenses have been allocated between Regular Education and Special Education based on student FTE rates. All other expenses have been charged directly to the applicable program or supporting services.

i. Advertising Costs

Advertising costs are expensed as incurred.

j. Management Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

k. Contingencies

Government contracts are subject to audit by the grantor. Management does not believe that any audits, if they were to occur, would result in material disallowed costs, and has not established any reserves. Any disallowed costs would be recorded in the period notified.

Note 2 - Significant Accounting Policies – Continued

k. Contingencies - Continued

In the normal course of business, the School is involved in proceedings, lawsuits, and other claims. These matters are subject to many uncertainties, and outcomes are not predictable with a high degree of assurance. Consequently, the ultimate aggregate amount of monetary liability or financial impact with respect to these matters as of June 30, 2025 cannot be ascertained. Management believes that the final outcome of these matters will not have a material impact on the financial statements of the School.

l. Accounting for Uncertainty of Income Taxes

The School does not believe its financial statements include any material, uncertain tax positions. Tax filings for periods ending June 30, 2022 and later are subject to examination by applicable taxing authorities.

m. Summarized Comparative Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2024, from which the summarized information was derived.

Note 3 - Investments and Fair Value Measurements

Accounting standards have established a fair value hierarchy giving the highest priority to quoted market prices in active markets and the lowest priority to unobservable data.

The fair value hierarchy is categorized into three levels based on the inputs as follows:

Level 1 - Valuations based on unadjusted quoted prices in active markets for identical assets or liabilities that the School has the ability to access.

Level 2 - Valuations based on quoted prices in markets that are not active or for which all significant inputs are observable, either directly or indirectly.

Level 3 - Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

Investments are designated as follows:

	June 30,	
	2025	2024
Restricted investments - bond proceeds	$ 1,615,177	$ 1,551,306
Unrestricted investments	6,487,680	6,237,439
Total	$ 8,102,857	$ 7,788,745

Note 3 - Investments and Fair Value Measurements - Continued

The following summarizes the composition of investments measured using inputs from the fair value hierarchy:

	Level 1	
	June 30,	
	2025	2024
Cash and money market	$ 24,408	$ 18,321
Treasury bills	8,078,449	7,770,424
Total	$ 8,102,857	$ 7,788,745

Level 1 securities are valued at the closing price reported on the active market that they are traded on. These methods produce a fair value calculation that may not be indicative of net realizable value or reflective of future values. The use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in different fair value measurements.

Investment return consists of the following:

	June 30,	
	2025	2024
Net realized and unrealized gain	$ 194,252	$ 67,381
Interest income	370,472	497,218
Total investment return	$ 564,724	$ 564,599

Note 4 - Government Grant Receivable - Per Pupil Funding

Government grant receivable related to per pupil funding consists of the following:

	June 30,	
	2025	2024
Beginning receivable	$ 229,643	$ 196,401
Funding based on allowable FTE's	14,284,832	13,645,455
Advances received	(14,079,594)	(13,612,213)
Ending receivable	$ 434,881	$ 229,643

In addition to per pupil funding, the School was entitled to receive a rent subsidy, that is calculated at the lower of 30% of the per pupil amount or actual lease costs. During the years ended June 30, 2025 and 2024, the amount of rent subsidy recognized for New Dawn II's space was $1,987,577 and $1,725,718, respectively, based on the per pupil cap. There was a receivable balance of $187,937 and $0 as of June 30, 2025 and 2024, respectively.

Note 5 - Property and Equipment

Property and equipment consist of the following:

	June 30, 2025	June 30, 2024
Building and building improvements	$24,019,916	$23,801,641
Land	2,000,000	2,000,000
Furniture and equipment	2,112,369	1,330,592
	28,132,285	27,132,233
Less: accumulated depreciation	(4,530,256)	(3,763,088)
Total property and equipment, net	$23,602,029	$23,369,145

Note 6 - Bonds Payable

On February 1, 2019, the School entered into a loan agreement with Build NYC Resource Corporation ("Build NYC") for the purpose of funding the acquisition, renovation, and equipping of New Dawn I's school building in Brooklyn, New York. In connection with this loan agreement, in March 2019, Build NYC issued $20,685,000 of Revenue Bonds, Series 2019 and loaned the proceeds of the issuance to the School.

The bonds consist of the following:

$5,260,000 - 5.00% Series 2019 Term Bond due February 1, 2033
$3,865,000 - 5.625% Series 2019 Term Bond due February 1, 2039
$11,560,000 - 5.75% Series 2019 Term Bond due February 1, 2049

While the bonds are not the debt of the School, the loan agreement the School has with Build NYC requires the School to make payments equal to the principal and interest of the bonds. Interest accrues on a monthly basis at coupon rates between 5% and 5.75% and is payable on an annual basis. Interest expense for the years ended June 30, 2025 and 2024 was $1,075,356 and $1,092,856, respectively.

The loan agreement is secured by the building and land that the proceeds were used to acquire. Per the terms of the agreement, the School is required to meet certain reporting and insurance covenants. As of June 30, 2025, management believes the School is in compliance with all covenants.

The bonds were issued with a discount of $14,954 and issuance costs of $803,165, which are amortized as interest expense over the life of the bonds. Amortization expense included in bond interest expense was $27,271 for each of the years ended June 30, 2025 and 2024.

Note 6 - Bonds Payable - Continued

Minimum principal payments on the bonds are as follows:

Year ending:		
	June 30, 2026	$ 380,000
	June 30, 2027	400,000
	June 30, 2028	420,000
	June 30, 2029	440,000
	June 30, 2030	460,000
	Thereafter	16,950,000
Total		19,050,000
Less unamortized bond discount		(11,797)
Less unamortized bond issuance costs		(633,608)
Total bonds payable, net		$18,404,595

Bond proceeds are held in cash and investment accounts as follows:

Restricted cash	$ 693,506
Restricted investments	1,615,177
Total restricted cash and investments - bond proceeds	$ 2,308,683

These accounts are restricted for the following purposes per the terms of the bond agreement:

Building costs	$ 205,892
Debt service and contingency reserve funds	1,615,177
Bond interest payments	487,614
Total restricted cash and investments - bond proceeds	$ 2,308,683

Note 7 - Operating Lease Right-of-Use Asset and Operating Lease Liability

The School leases a building in Queens, NY for New Dawn II. This lease came into effect for the 2019-2020 school year and will expire on July 31, 2052. The School determined that this is an operating lease under FASB ASC Topic 842. The School is required to recognize a lease asset for the right-of-use of the space and a lease liability for payments due under the lease.

The ROU assets represent the School's right to use underlying assets for the lease term, and the lease liabilities represent the School's obligation to make lease payments arising from these leases. The ROU assets and lease liabilities, all of which arise from operating leases, were calculated based on the present value of future lease payments over the lease terms. The School did not have access to the rate implicit in the lease, so the School utilized the incremental borrowing rate as the discount rate. The discount rate associated with the lease was 5.75%. As of June 30, 2025, the remaining lease term for the operating lease was 27 years.

Note 7 - Operating Lease Right-of-Use Asset and Operating Lease Liability - Continued

The lease agreement includes rental payments based on the School's per pupil funding and enrollment with a minimum rent floor for each year. The School makes separate payments to the lessor based on the property taxes assessed on the property. The School elected the practical expedient not to separate lease and non-lease components for this lease. The School recognized variable rent expense of $2,489,281 and $2,247,738 associated with the lease for the years ended June 30, 2025 and 2024, respectively. Cash paid for the operating lease for the years ended June 30, 2025 and 2024 was $2,239,582 and $1,727,507, respectively. There were no short-term lease costs during the year ended June 30, 2025 or 2024. There were no noncash investing and financing transactions related to leasing.

The future payments due under the operating lease are as follows:

Year ending:		
	June 30, 2026	$ 1,733,543
	June 30, 2027	1,772,548
	June 30, 2028	1,812,430
	June 30, 2029	1,853,210
	June 30, 2030	1,894,907
	Thereafter	54,646,530
		63,713,168
Less present value discount		(34,074,506)
Total lease liability at June 30, 2025		$29,638,662

Note 8 - Restricted Cash - Escrow

An escrow account has been established to meet the requirement of the NYCDOE. The purpose of this account is to ensure sufficient funds are available for an orderly dissolution or transition process in the event of termination of the charter or school closure.

Note 9 - Significant Concentrations

The School is dependent upon grants from the NYCDOE to carry out its operations. Approximately 91% and 89% of the School's total public support and revenue was received from the NYCDOE for the years ended June 30, 2025 and 2024, respectively. If the NYCDOE were to discontinue funding, this would have a severe economic impact on the School's ability to operate.

Note 10 - Retirement Plan

The School has a retirement plan under IRS Section 403(b). Employees are eligible to participate if they serve 1,000 hours for the year. All eligible employees may elect to defer a portion of their salary and contribute to this plan up to statutory amounts and, after one year of service, receive an employer base contribution equal to 50% of the salary reduction contributions made by the employee for the calendar year, not to exceed 6% of the employee's salary. In addition, the School can decide to give a discretionary based contribution. The School contributed $196,000 and $153,000 to the 403(b) plan during the years ended June 30, 2025 and 2024, respectively.

Note 10 - Retirement Plan - Continued

The following vesting periods apply:

Period	Vesting Percentage
Less than 2 years	0%
2 years	20%
3 years	40%
4 years	60%
5 years	80%
6 years or more	100%

Note 11 - Availability and Liquidity

The following reflects the School's financial assets at June 30, 2025 that are available to meet cash needs for general expenditures within one year:

Financial assets at year end:	
Cash and cash equivalents	$14,346,036
Investments	6,487,680
Government grant receivable - per pupil funding	434,881
Government grant receivable - NYC rental assistance	187,937
Government grant receivable - other	349,865
Program service income and other receivable	351,333
Financial assets available to meet cash needs for general expenditures within one year	$22,157,732

There were no external or internal limits on these financial assets. The School maintains cash on hand to be available for its general expenditures, liabilities, and other obligations for on-going operations. As part of its liquidity management, the School operates its programs within a board approved budget and relies on grants and contributions to fund its operations and program activities.

Note 12 - Subsequent Events

Subsequent events have been evaluated through October 28, 2025, the date the financial statements were available to be issued. There were no material events that have occurred that require adjustment to or disclosure to the financial statements.

New Dawn Charter Schools

Supplementary Information - Schedule of Financial Position by Location

At June 30, 2025

	Brooklyn	Queens	Total
ASSETS			
Cash and cash equivalents	$ 7,869,193	$ 6,476,843	$14,346,036
Investments	-	6,487,680	6,487,680
Government grant receivable - per pupil funding	410,225	24,656	434,881
Government grant receivable - NYC rental assistance	-	187,937	187,937
Government grant receivable - other	250,780	99,085	349,865
Program service income and other receivable	94,767	256,566	351,333
Prepaid expenses	24,310	242,769	267,079
Property and equipment, net	22,843,191	758,838	23,602,029
Restricted cash - bond proceeds	693,506	-	693,506
Restricted investments - bond proceeds	1,615,177	-	1,615,177
Operating lease right-of-use asset	-	25,172,363	25,172,363
Security deposit	-	150,000	150,000
Restricted cash - escrow account	101,300	100,077	201,377
Interschool receivable/(payable) balance	599,414	(599,414)	-
Total assets	**$34,501,863**	**$39,357,400**	**$73,859,263**
LIABILITIES AND NET ASSETS			
Liabilities:			
Accounts payable and accrued expenses	$ 622,136	$ 765,832	$ 1,387,968
Deferred revenue	46,092	3,463	49,555
Bond interest payable	354,452	-	354,452
Bonds payable, net	18,404,595	-	18,404,595
Operating lease liability	-	29,638,662	29,638,662
Total liabilities	19,427,275	30,407,957	49,835,232
Net assets:			
Net assets without donor restrictions	15,074,588	8,949,443	24,024,031
Total net assets	15,074,588	8,949,443	24,024,031
Total liabilities and net assets	**$34,501,863**	**$39,357,400**	**$73,859,263**

New Dawn Charter Schools

Supplementary Information - Schedule of Revenue and Expenses by Location

For the Year Ended June 30, 2025

	Brooklyn	Queens	Total
WITHOUT DONOR RESTRICTIONS			
PUBLIC SUPPORT AND REVENUE			
Public school district revenue:			
Resident student enrollment	$ 5,296,613	$ 6,570,730	$ 11,867,343
Students with special education services	1,400,573	1,016,916	2,417,489
Subtotal public school district revenue	6,697,186	7,587,646	14,284,832
New York City rental assistance	-	1,987,577	1,987,577
Other government grants	1,238,299	462,543	1,700,842
Program service income	904,858	-	904,858
Contributions	6,140	-	6,140
Investment income	259,335	305,389	564,724
Total public support and revenue	**9,105,818**	**10,343,155**	**19,448,973**
EXPENSES			
Wages	3,172,938	3,086,840	6,259,778
Employee benefits and payroll taxes	1,094,494	742,885	1,837,379
Professional fees	855,234	505,209	1,360,443
Professional development	133,758	43,246	177,004
Student and staff recruitment	28,261	12,917	41,178
Curriculum and classroom expenses	59,154	21,968	81,122
Supplies and materials	52,712	37,101	89,813
Student transportation and food services	5,465	620	6,085
Occupancy and facility costs	124,065	2,781,003	2,905,068
Travel and conferences	86,151	30,007	116,158
Postage and shipping	4,163	2,487	6,650
Insurance	83,082	83,082	166,164
Information technology	50,491	34,809	85,300
Non-capitalized furniture and equipment	7,881	8,948	16,829
Repairs and maintenance	267,101	176,129	443,230
Depreciation	665,035	102,133	767,168
Bond interest expense	1,102,627	-	1,102,627
Other	47,691	23,799	71,490
Total expenses	7,840,303	7,693,183	15,533,486
Change in net assets	**1,265,515**	**2,649,972**	**3,915,487**
NET ASSETS, *beginning of year*	13,809,073	6,299,471	20,108,544
NET ASSETS, *end of year*	**$ 15,074,588**	**$ 8,949,443**	**$ 24,024,031**

Services Provided by SAX LLP

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

To the Board of Trustees of
New Dawn Charter Schools

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of New Dawn Charter Schools (the "School"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended and the related notes to the financial statements, and have issued our report thereon dated October 28, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sax LLP

New York, NY
October 28, 2025

New Dawn Charter Schools

Schedule of Findings and Questioned Costs

June 30, 2025

Current Year:

None

Prior Year:

None

Services Provided by SAX LLP

Communication with Those Charged with Governance

To the Board of Trustees of
New Dawn Charter Schools

We have audited the financial statements of New Dawn Charter Schools (the "School") for the year ended June 30, 2025 and have issued our report thereon dated October 28, 2025. Professional standards require that we provide you with the following information related to our audit.

<u>Our Responsibility under Generally Accepted Auditing Standards</u>
As stated in our engagement letter dated June 18, 2025, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with generally accepted accounting principles. Because of the concept of reasonable assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, fraud, or other illegal acts may exist and not be detected by us. Our audit of the financial statements does not relieve you or management of your responsibilities.

<u>Planned Scope of Audit</u>
We performed our audit according to the plan previously communicated to you in our engagement letter.

<u>Significant Accounting Policies</u>
Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the School are described in Note 2 to the financial statements. No new accounting policies were adopted during the year under audit and the application of existing policies was not changed during the year.

We noted no transactions entered into by the School during the period that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

<u>Accounting Estimates</u>
Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.
The most sensitive estimates used in preparing the financial statements were as follows:

- The allocation of expenses into program, management and fundraising categories and to determine use of government grant funds

We evaluated the key factors and assumptions used to develop the above estimates in determining that they are reasonable in relation to the financial statements taken as a whole. The disclosures in the financial statements are neutral, consistent and clear.

<u>Significant Audit Adjustments</u>
Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. For purposes of this letter, professional standards define a significant audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. There were no adjustments of this kind. There are no known adjustments posed to management that have not been recorded.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management prior to retention as the auditors. There were no specific matters of this nature discussed prior to our retention.

Difficulties Encountered in Performing the Audit

There were no significant difficulties encountered in performing the audit

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Independence Issues

Sax CPAs LLP is not aware of any relationships that our firm, or any employees thereof, has with New Dawn Charter Schools or any of its board members that, in our professional judgment may impair our independence

This information is intended solely for the use of the Board of Trustees and management of New Dawn Charter Schools.

Sax LLP

New York, NY
October 28, 2025

Jul 14, 2025

NEW DAWN CHARTER HIGH SCHOOL

242 Hoyt Street
Brooklyn, NY 11217--2913

Re: Fire Safety Inspection Report

BIN: 3006570

FDNY Account: 37167434

DCID:

Facility Type: Charter School

DBA:

Premises: 242 HOYT STREET BROOKLYN NY 11217

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Building Inspection Unit conducted an inspection of the above-referenced premises on 02/06/2025 at 04:10 PM

☒ The inspection of the above-referenced premises and reveiw of records maintained for such premises **DISCLOSED** the existence of unsafe and non-compliant fire and life safety conditions contrary to the requirements of the New York City Fire Code and/or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit. Please use the FDNY Business portal to review non-compliant conditions, the link to which is as follows:https://fires.fdnycloud.org
Such conditions must be promplty corrected to maintain the premises safe for use and occupancy.

NOTE: VIOLATION ORDER 2025-ENFORC-005400-VIOR ISSUED 02/06/2025

☐ The inspection of the above-referenced premises and reveiw of records maintained for such premises **DID NOT DISCLOSE** the existence of unsafe or non-compliant fire or life safety conditions contrary to requirements of the New York City Fire Code or other law, rule or regulation enforced by the Fire Department and within the scope of the inspection conducted by the above-referenced inspectional unit.

This report does not constitute a permit or other FDNY approval for any material, operation of facility at the premises. FDNY does not certify that the premises are free from any unsafe or non-compliant condition for which the premises has not been inspected by the above-referenced inspectional unit or that would not be disclosed by inspection in accordance with standard FDNY inspection protocols.

By Order of the Chief of Fire Prevention

Fire Department, City of New York
9 MetroTech Center, Brooklyn New York 11201-3857

NYC Buildings

Certificate of Occupancy

CO Number:3006570-0000011

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified.No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued.*This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	**Borough:** BROOKLYN **Address:** 242 HOYT STREET **Building Identification Number(BIN):** 3006570	**Block Number:** 409 **Lot Number(s):** 38 **Additional Lot Number(s):** **Application Type:** A1 - ALTERATION TYPE 1	**Full Building Certificate Type:** Temporary **Date Issued:** 10/23/2025
	This building is subject to this Building Code: 1968		
	This Certificate of Occupancy is associated with job# 322005922-01		
B.	**Construction Classification:** 3: NON-FIREPROOF STRUCTURES **Building Occupancy Group classification:** E - EDUCATIONAL **Multiple Dwelling Law Classification:** Not Available		
	No.of stories: 4	**Height in feet:** 46	**No.of dwelling units:** Not Available
C.	**Fire Protection Equipment:** Fire Alarm System, Sprinkler System		
D.	**Parking Spaces and Loading Berths:** Open Parking Spaces: 0 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
E.	**This Certificate is issued with the following legal limitations:** Restrictive Declaration: None Zoning Exhibit: None BSA Calendar Number(s): None CPC Calendar Number(s): None		
	Borough Comments: Fireguards are required for all occupied floors. Updated CONST. inspections required prior to next renewal. Use Groups (UG) indicated by numerals 1 through 18 reflect Zoning Resolution Use Group Designations since 1961 but prior to June 6, 2024. UG in Roman numerals I-X reflect Zoning Resolution Use Group Designations on or after June 6, 2024, the effective date of the Zoning Text Amendment.		

Borough Commissioner

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

James S. Oddo

DOCUMENT CONTINUES ON NEXT PAGE

Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	E	135	OG	3, 3B		322005922	Temporary	12/22/2025
Description of Use:	Academies and schools OFFICES, STORAGE, CAFETERIA, KITCHEN, RECEPTIONSECURITY					Exceptions:		
Floor 1	F-2	N/A	OG	3B		322005922	Temporary	12/22/2025
Description of Use:	Mechanical and/or electrical equipment rooms ELECTRICAL ROOM					Exceptions:		
Floor 1	A-3	175	OG	3		322005922	Temporary	12/22/2025
Description of Use:	Cafeteria - school up to grade 12 EDU PLACE OF ASSEMBLY FOR SCHOOL MULTI PURPOSE ROOM					Exceptions:		
Floor 2	E	102	50	3, 3B		322005922	Temporary	12/22/2025
Description of Use:	Academies and schools CLASSROOMS, OFFICES, SMALL CONFERENCE ROOM, STORAGE ROOMS					Exceptions:		
Floor 3	E	101	50	3, 3B		322005922	Temporary	12/22/2025
Description of Use:	Academies and schools CLASSROOMS, TEACHER'S LOUNGE, OFFICE, STORAGE ROOMS, CONFERENCE ROOM					Exceptions:		
Floor 4	E	137	50	3, 3B		322005922	Temporary	12/22/2025
Description of Use:	Academies and schools CLASSROOMS, COUNSELING ROOMS, OFFICE					Exceptions:		

DOCUMENT CONTINUES ON NEXT PAGE

Buildings

Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Roof	E	72	N/A	3B		322005922	Temporary	12/22/2025
Description of Use:	Academies and schools PLAY AREA ACCESSORY TO CLASSROOMS AND MECHANICAL EQUIPMENT ROOM					Exceptions:		

CofO Comments:

Borough Commissioner

Commissioner

James S. Oddo